

5:30- 7:20

Board Meeting Minutes Final- Virtual

2nd Monday Link:

<https://us02web.zoom.us/j/88408116187?pwd=MmcweDNtd1JTTk5uc2svWWhwa2U4QT09>

August Chalice Lighting – Steve

Present = x

Excused = blank

Participants				
<input checked="" type="checkbox"/>	Sara - Chair	<input checked="" type="checkbox"/>	Christine Ertl	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Dell– Vice Chair	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Steve - Treasurer	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Hannah- Secretary	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Lynn – Past Chair	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Ben - Director	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Craig - Director	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>	Chris - Director	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Teresa - Director	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Tracy - Director	<input type="checkbox"/>		<input type="checkbox"/>

Agenda Items for Board Meeting		
General Topic (w/ Presenter)	Agenda Item Detail	Decision / Discussion
Board Action		
Reports	<ol style="list-style-type: none"> 1. Treasurer: 2. Team: Music - Christine 3. LRE: 4. Facilities: 	<ol style="list-style-type: none"> 1. The treasurer reports that looking at profit/loss for the 2023/2024 fiscal year compared to actual expenses in the budget we ended up about \$10,000 under budget. So only \$20,000 was taken out of reserves. This was a nice surprise! Several areas had savings, which helped.

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		<p>2. Christine is giving this report on behalf of Jon Chinburg; she is the acting chair of the committee. She reminds us that John is on leave of absence from now until December 1, 2024. There are no concerts planned for the start of the year (it is not a good season right now for concerts). Stay tuned.</p> <p>3. No LRE report submitted, however, the August newsletter article takes its place. Lynn will check with Molly for the starting date of the Fall LRE program. Sara and Lynn are requesting copies of the LRE schedule.</p> <p>4. Lynn refers us to the report that is in the August 2024 packet. The committee will be discussing the possibility of doing some cleanup/repair in the LRE area. Also, other projects in the coming year will be limited to the, sanctuary, kitchen and Hahnemann Hall.</p> <p>Motion: To approve reports as given. 1st: Lynn moves to approve the reports as given 2nd: Tracy moves to second the motion.</p>

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		Vote: the motion passed unanimously
<p>Music Team – Piano Repair - Christine</p>	<p>See packet for repair cost of piano that is being requested by the Music Team using their budgeted funds. Total cost is \$25,958.</p>	<p>The amount of money being used for the piano repair will require the use of the Music Team reserves and therefore the board needs to vote on the request. It was discussed that we have a continuing relationship with the company that will be doing the repair work and also that there are very few people in the area who can do this specialized type of work. There is no way to know how long the repairs will take but the company will provide us with a replacement piano. It was discussed that Stephanie contributes to the upkeep of the piano as part of using it. It is requested that the music team create a formal rental agreement with Stephanie. Steve discussed putting the proceeds of the rental funds toward the cost of piano upkeep. The music team will discuss the same. It is possible that additional money will be needed to repair/rebuild our piano but this will be unknown until the work is underway.</p> <p>Motion 1st: Dell moves to approve use of the music reserve funds for the repair of the piano in the sanctuary. 2nd: Steve seconds the motion. Vote: the motion passed unanimously</p>

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August Retreat?	This doesn't need a vote, but we do need to decide – meet the 26 th as well as the 19 th ? Or just the 19 th ?	May need to hold off on deciding if a meeting is necessary and it will depend on whether there is identification of issues that need discussing.
Vanguard Account- Steve	Resolution that Gary Klein be #1 signature and Steve Oven be #2 for the Vanguard account. The UUCS Board Secretary needs to sign paperwork for this transaction, after it is approved.	Steve says we need to make a resolution that Gary is the lead on the Vanguard account and Steve Ovens is the secondary. The secretary needs to draft a letter that will go to Vanguard. Steve will send the secretary a letter previously used to guide in the drafting of the letter. Motion: 1 st : Tracy moves that the Motion be passed 2 nd : Ben seconded Vote: The motion passed unanimously.
Safer Congregations	Name Change for Safer Congregations Committee	This will need to be discussed further at a Board Retreat. Sara will ask Stephanie from Safer Congregations to attend a meeting to discuss further
UPDATES		
Items from Board Forum: Sara	July forum had some people attending, people were interested in hearing about the transition process, what a contract minister means, etc, some interest in GA results, but more about the transition process. Likely will need to continue to repeat information as time goes on.	There was discussion on how we determine the subject of each board forum. The topic needs to be decided at least one week ahead of time. Urged everyone to think about needed topics. Last year different teams presented about their activities.
Items from Board Retreat: Sara	Bylaws group will be presenting on August 19 th at 5:30 with high-level overview of proposed revisions. Board retreats in September and October will allow for greater in depth conversations about revisions.	This meeting is in person in Hahnman Hall.

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	Determination of who will be on Transition Team – Sara, Dell, Lynn, Teresa. Plan is for team to meet regularly and keep board apprised of progress.	
Transition Group: Sara	Had first meeting 7/28, discussed need for timeline of transition processes. Plan is to continue reading updated UUA Transition Manual, create a timeline for transition including working with Monica and establishing congregational wants and needs, reviewing types of ministry to meet these wants/needs, review UUA suggestion regarding evaluation of contract minister. Board will likely go over these questions at the January retreat and then make the decision during the February board meeting, thus giving Monica time before the March 1 st deadline to address her professional needs as determined by decision. UUA suggests a Covenantal Ceremony for the Congregation and the Contract Minister. Sara as Worship Team Liaison contact by Monica and Barbara SB as WT Chair about this idea, have not heard back as of 8.2.24	No additions from the group members
INFORMATION		
Rev. Rick's Final paycheck for earned vacation time during the 2023-2024 fiscal year. – Sara/Steve	Per 1993 contract between Rick and UUCS, he was to earn 1 month paid vacation when he worked September – June. The month he took was July, which was in the following fiscal year. Therefore, we owe him July 2024 salary as he worked September 2023-June 2024.	No questions.
Safer Congregations - Sara	Chris F. stated they may be looking at changing their name so it does not get confused with the Safety Committee which will look at more behavioral de-escalation, CPR, environmental safety, etc.	Sara sent to Chris the Group Policy information to assist them through the name change process. There is currently no Safety Committee but this lack is being addressed. Safety Committee will be under the Facilities Team. Safer

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		<p>Congregations at UUCS is currently under the Minister. Sara was asked to contact Stephanie J from Safer Congregations to see if she is interested in coming to a board retreat to further discuss distinctions between Safer Congregations and what will become the Safety Committee.</p>
<p>Temporary Process for Staff and Members of Teams and Committees. – Sara/Dell</p>	<p>Dell sent out a letter to Team Council members and Sara to Staff how Exec Committee, Chair/CHR would support them as needed during this transition period (July - October) while we are without a minister. Staff members expressed appreciation of Board's support during this time.</p>	
<p>Leadership Development - Craig</p>	<p>Nominating Committee has started process regarding leadership development.</p>	<p>Craig is meeting with the Nominating Committee 2x per month. He notes that it is not yet clear what the congregation needs for leadership development. The committee is working on job descriptions for the board member positions.</p>
<p>CHR - Craig</p>	<p>Regarding June request from DLRE for increasing the LRE assistant position to 10 hours. DLRE presented to CHR a breakdown of the LRE assistant job duties.</p>	<p>CHR does not yet have an update on this process.</p>
<p>Kaleidoscope Pre-School - Lynn</p>	<p>Update on Kaleidoscope pre-school.</p>	<p>Lynn says that Kaleidoscope is closing and will be leaving the building; this decision was made d/t low student enrollment. The state had been offering help with childcare for low income families and this allowed additional children to attend the program. The state funding made the program more diverse but now there is a gap with the state program so that to access</p>

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		<p>funding involves a long waiting least; this new funding situation made it impossible to continue Kaleidoscope. The rent for the current month is up to date. The last day of school is 08/28/2024. It will take some time to pack up and move things into the yurts. We will need to decide if work is needed on the LRE rooms and if we want to rent the rooms to another preschool. LRE knows about this development. Ben mentions that LRE did not benefit from having a tenant in their space. Facilities will need to address who will pay the electric bill now that the preschool will be gone. Interested tenants will need to write to the board of their interest; right now we are not interested in immediately renting the space. We will need to start getting access codes to leaders of all groups using the building and figure out mail delivery for times of day when no one is in the building.</p>
<p>Attendance Tracker: Sara</p>	<p>Attendance in person for July: 7/7/24 – 58 (8) 7/14/24 – 81 (2) 7/21/24 – 57 (10) 7/28/24 - 66</p> <p>Attendance live-stream for July (As of 8.9.24)</p> <p>7/7/24 – 71 7/14/24 – 59 7/21/24 – 38 7/28/24 - 46</p>	<p>Averaging 120 between in-person and live-stream. That is the same as July 2023 and 10 more than July 2022. See packet for review of year to date including looking back at 2022-2024.</p>
<p>Other Board Meeting Agenda Items to add</p>	<p>Steve says that the UUA and the IRS require that the amount that goes to</p>	

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	<p>housing needs to be in a resolution prior to Monica's housing. Lynn says this figure has already been determined by a worksheet that has already been determined. Housing and salary are not in the budget, only the total. Retirement contribution needs to be calculated using only wages and not the amount for housing, which is already tax exempt. The housing is not taxed. Steve will get more info about this from his UUA treasurers group, making this suggestion because some clarification is needed. Lynn will look at the contract and the inter search group's plans.</p> <p>Steve says that there needs to be board approval acknowledgement to Bonnie Heitsch related to her recent \$220.17 in plant donations for the church memorial gardens; Steve will send her a letter. The approval and acknowledgement process is still being worked out</p>	
Thank you.	Lynn will write a thank you to Bonnie H. Also, to the Kaleidoscope Preschool for the contributing to the church by helping when the rest of us are out.	
Consent Agenda	Approving July Board Minutes.	<p>Motion: To approve July Board Minutes as written.</p> <p>1st: Tracy moves to approve the July Board Minutes as written</p> <p>2nd: Steve seconds the motion</p> <p>Vote: the motion for approval passed</p>

Assignments and Upcoming Events			
Complete	Action Items	Due Date	Assignee
<input type="checkbox"/>	August Chalice Lighting and Centering thoughts	8/12/24	Steve
<input type="checkbox"/>	September Chalice Lighting and Centering Thoughts	9/9/24	Craig
<input type="checkbox"/>	Board Forum – Q&A	8/18/24	After Service 12:00
<input type="checkbox"/>	Board Retreat ?	8/26/24	In person - 5:30
<input type="checkbox"/>	Executive Committee	9/2/24	Zoom -5:30

Assignments and Upcoming Events			
Complete	Action Items	Due Date	Assignee
<input type="checkbox"/>	Next Board Meeting	9/9/24	Zoom -5:30
<input type="checkbox"/>	Special Board Meeting for Bylaw discussion	8/19/24	In -person 5:30
<input type="checkbox"/>			
<input type="checkbox"/>			