

5:30- 7:51
Board Meeting Minutes - Final- Virtual

2nd Monday Link:

<https://us02web.zoom.us/j/88408116187?pwd=MmcweDNtd1JTtk5uc2svWWhwa2U4QT09>

March Chalice Lighting – Steve

Present = x

Excused = blank

Participants				
<input checked="" type="checkbox"/>	Lynn - Chair	<input checked="" type="checkbox"/>	Ruth Larson - COM	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Christine – Vice Chair	<input checked="" type="checkbox"/>	Craig Rowland – Pledge Drive	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Steve - Treasurer	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Sara - Secretary	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Tracy - Director	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Rev. Rick Davis – Ex-officio	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Greg - Director	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Ben - Director	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Robert - Director	<input type="checkbox"/>		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Chris KF - Director	<input type="checkbox"/>		<input type="checkbox"/>

Potential Agenda Items for Board Meeting		
General Topic (w/ Presenter)	Agenda Item Detail	Decision / Discussion
REPORTS		
Reports	<ol style="list-style-type: none"> Minister Treasurer Team: COM, see packet Music LRE: See packet Facilities 	<ol style="list-style-type: none"> Mentioned LRE service. Good LLLM focused service and is a strong Team. The meditation group on Tuesday is going well and is working on making it more permanent and potential new group. Don't have one yet, will send report when it is ready. May do 2 reports in April. Focused on Rick's retirement gift, met with Board at the retreat and decision is to wait on progressing with project. Looking at smaller piece of art to produce. Waiting to hear from board regarding operating budget viability for 2024-2025. Went over Rick's goals –

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		<p>including Homilist Team including manual. Went over themes for rest of year sermons.</p> <ol style="list-style-type: none"> 4. No report sent in. 3 Fundraising Concerts happening in March, April and May. Also adapting to fluid choir members. 5. In packet. Lynn had talk with Celeste regarding trying to revise youth group. Annual Easter Egg Hunt occurring. Molly going to regional conference in Denver in April. 6. Leak in Heat Pump, Day Heating/Cooling replacing coil at no charge. Roof issues continue. Have 2 new members, landscape and the facilities work as well. <p>Motion: To approve reports as given. 1st: Greg 2nd: Christine Vote: passed</p>
BOARD ACTIONS		
Group Creation Policy: Christine	See packet for amended for group creation policy. This policy replaces previous group procedure.	<p>Motion: To rescind Procedure to Recognize UUUS Groups. 1st: Steve 2nd: Robert Vote: Passed</p> <p>Motion: To accept UUUS Group Creation Policy as amended. 1st: Steve 2nd: Tracy Vote: Passed</p>
Maintenance Reserve Funds to use: Lynn	Financial approval is needed for LONG Building, Inc. for electrical work to integrate the heat pump into the energy management system. Request to use maintenance reserve funds to pay for services, see packet.	<p>Motion: To approve to pay \$7835.29 using first the Suspense Fund and remainder using funds from the maintenance reserve to pay for services to LONG Building. 1st: Ben 2nd: Steve Vote: Passed</p>
Renewal of LGBTQ Welcoming Congregation: Ben/Lynn	It is time to renew our LGBTQ Welcoming Congregation status. Who would like to take lead on this?	<p>https://www.uua.org/lgbtq/welcoming/program/five-practices-welcome-renewal</p> <p>Tracy will look over this and see what needs to be done.</p>

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Annual Business Meeting Planning: Lynn/Christine	<p>Annual Business Meeting Planning needs to start. Action items, who will take care of:</p> <ul style="list-style-type: none"> • Agenda • PowerPoint Creation • Talk with Jo and Loriann regarding being tech people day of meeting. • Food • Get Team Council Annual updates • Prepare packet and get to Vicki, Communications to put on website • Help with vote tallies, day of 	<p>Need to know by Retreat what you would like to do.</p> <p>Christine and Sara do the Presentation Coordinator including agenda and PowerPoint.</p> <p>Steve – present the budget.</p> <p>Check in Coordinator Ensuring who is eligible voting member, need to check about 2 weeks ahead of time. – Ben; maybe Lorna can sign people in, Ben will ask her.</p> <p>Food Coordinator – Chris willing to help. Lynn will contact Joel Woodman to see if he wants to organize.</p> <p>Election Coordinator, Secretary – Sara, contact Jo and Loriann to help. Contact Nominating Committee re: helping for elections.</p>
Updates		
Items from Board Forum: Lynn/Christine	<ul style="list-style-type: none"> • Forum Topic February and March is to focus on congregational input regarding ministerial needs related to the interim minister search. • Feb. forum occurred; Christine is compiling information. 	<p>Good turnout and good information. Same this coming Sunday.</p>
Items from Board Retreat	<ul style="list-style-type: none"> • Finance Committee report: Board members asked to call regarding pledges. Christine and Ben will provide information to Board members regarding calls. • COM request: reviewed agreement 	

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	of congregation when passing the 2023-2024 budget that all large fundraisers contribute funds to the General Fund due to budgetary restrictions.	
Ministerial Search Update: Christine/Lynn/Robert		A search profile is being created, regarding our congregation and what we are looking for. Approximately 25 congregations are also looking.
Starting Point Update: Lynn	As of 3/3/24, Originally had 15 people, have 7 new members, may have more that are willing to sign. Appear to understand the need to pledge this year as well as for the following year.	
Pledge Drive Update: Ben/Craig	As of 3/11/24 Have 94 pledges compared to 140 pledges in 2023 at the end of the Pledge Drive. Total raised is \$205,620 as opposed to \$280,115 in 2023. Pledge goal for this year is \$330,000. Ben and Craig organized phone calls to members regarding pledges.	<p>Please see Ben's report in board packet for this meeting, sent 3/11/24.</p> <p>Still planning to do calls. People are increasing their pledges. Have an increase in diversity of ages and pledges.</p> <p>Concern is the pledge drive may come in under budget goal. Still need to make more calls. Appear down in overall pledgers. Interested in finding more information regarding the people on the "did we lose you" section.</p> <p>Action – Ben is distributing calls to make to ask for pledges. Ben will send updates as they come.</p> <p>Craig suggests if at end of the month we are under \$300, 000, then do a second round of asking people to increase pledges. Craig will speak from the pulpit if needed.</p> <p>Discussion of whether or not need to use different reserve funds to help obtain suggested budget. The importance of being able to have a full time interim minister is crucial for helping us transition into have a new full time settled minister.</p>

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		In the last 3 years have gained 17 new pledging members, their pledges equals the loss of 3 large donors (those who donated \$20,000, yet have passed away).
INFORMATION		
Bylaws Committee: Lynn	See packet for progress report.	Will be present at Board Retreat.
Strategic Plan: Sara	Completed summary of progress and plan for the future, shared with Team Council on 3/10. Document is on website.	
Rick's Retirement Fiesta: Sara	Planning has started regarding service and potluck afterwards. Joel Woodman has offered to help organize potluck.	
Attendance Tracker: Sara	<p>Attendance in person for February:</p> <p>2/4 – 128 (22 LRE) 2/11 –112 (20 LRE) 2/18 – 114 (11 LRE) 2/25 – 101 (14 LRE)</p> <p>Attendance live-stream for February (as of 3/10/24)</p> <p>2/4-48 2/11 –49 2/18 –48 2/25 - 49</p>	Although continuing to increase monthly in-person attendance during this fiscal year, when comparing 2023 February and 2024 February the total average of in-person + stream is down approximately 10 people.
Other Board Meeting Agenda Items to add		
Thank you notes	<p>Jon Chinburg for organizing musical concerts.</p> <p>Marie Brown, Tom Lancefield and Vicki Cunningham for helping with the pledge drive.</p>	

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Consent Agenda	Approving February Board Minutes	Motion: To approve February Board Minutes as written. 1 st : Christine 2 nd : Greg Vote: Passed

Assignments and Upcoming Events			
Complete	Action Items	Due Date	Assignee
<input type="checkbox"/>	March Chalice Lighting and Centering thoughts	3/11/24	Steve
<input type="checkbox"/>	April Chalice Lighting and Centering Thoughts	4/8/24	Greg
<input type="checkbox"/>	Board Retreat - March	3/25/24	In person - 5:30
<input type="checkbox"/>	Executive Committee	4/1/24	Zoom -5:30
<input type="checkbox"/>	Next Board Meeting	4/8/24	Zoom -5:30
<input type="checkbox"/>			
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