

[February 12, 2024]

5:30-7:20

Board Meeting Minutes Final - Virtual

2nd Monday Link:

<https://us02web.zoom.us/j/88408116187?pwd=MmcweDNtd1JTtk5uc2svWWhwa2U4QT09>

February Chalice Lighting – Chris F.

Present = x

Excused = blank

Participants					
<input checked="" type="checkbox"/>	Lynn - Chair	<input checked="" type="checkbox"/>	Barbara Stebbins-Boaz - WTC	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Christine – Vice Chair	<input checked="" type="checkbox"/>	Craig Rowland – Pledge Drive	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Steve - Treasurer	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Sara - Secretary	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Rev. Rick Davis – Ex-officio	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Tracy - Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Greg - Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Ben - Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Robert - Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Chris KF - Director	<input type="checkbox"/>		<input type="checkbox"/>	

Potential Agenda Items for Board Meeting		
General Topic (w/ Presenter)	Agenda Item Detail	Decision / Discussion
REPORTS		
	<ol style="list-style-type: none"> Minister Team: Worship: see report Treasurer: see report Music: no report LRE: see report Facilities: see report <p>The minister's report is verbal. Other reports are in the board packet if received. WT report, has update at the end regarding 6/23 and Homilists.</p>	<ol style="list-style-type: none"> Homilists – finished 4 class session, new folks and returning folks. This expands the ministry – potential of a weekday service developed. A homilist manual being created. The covenant wording and accountability that is in the Worship Team process will be included in this document as well. 2/25 service focused on

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		<p>LRE and expanding. 3/3 LLLM focused service. Also Tuesday Meditation Group meeting occurred. Rick is setting this up and then hopes it continues. Wondering about Building Use Rental process and outside renters vs own congregational/ministerial needs.</p> <p>2. Refer to the quarterly strategic plan report sent last month and this month in board packet. Great to have a strong team to provide Worship Services both with Rev. Rick and at times without him, with Homilists, guests, or Celebrant run. Subjects of messages/sermons have been diverse, including life experiences, spiritual reflections, diversity issues within our world. Homilists continued to be developed, which are now under the Worship Team under the organizational chart, and both they and the Worship Team has procedures in place to successfully work with both the interim and settled minister. Regarding monetary donations, have added a QR code to the printed OOS and encouraged to use. Hopefully this will allow for increased donations. Want to thank the entire Worship Team</p>

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		<p>in being flexible and adaptive this year, including also the people in Production and Music to consistently provide Sunday services. Update, Worship Team is planning and organizing the June 23rd Rick Fiesta service. Please send comments/ideas to Barbara. This year has one new Celebrant and potentially another one from recent Homilist training.</p> <p>3. QR code tracking, Valerie or Jo may get that information. Steve will ask Emma if there is any increase in computer donations. See packet for both reports. Dec/Jan. In Dec. – YTD 70% income of what we budgeted for the year. 47.3% YTD expenses. In Jan. – YTD 73.4% for income. 56% of YTD expenses. Masquerade Ball - \$1500. Good turnout. People have commented should do it again. Fund raising question regarding how much is actually available. Possible that coffee fund income and expenses are connected to overall Fund Raising income/expenses.</p> <p>4. NA</p> <p>5. See report in packet</p> <p>6. Facilities – controls for even heating of building being completed. Emma and some of Facilities</p>

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		<p>Team have access to control heat systems.</p> <p>Steve – from Facilities standpoint, roof repair is needed \$35,000 to repair roof between Sanctuary and Fellowship Hall.</p> <p>Motion: To accept reports. Moved: Christine 2nd: Tracy and Greg Vote: Passed</p>
BOARD ACTIONS		
Formal Recognition of Homilist Group - Sara	Homilist group is in second year of being in existence and has completed second training that included new members. In Organizational Chart it is under Workshop Team. This document follows UUCS Group formation process. See Packet.	<p>Motion: To approve recognition of Homilist Group under Worship Team.</p> <p>1st: Steve 2nd: Ben and Greg Vote: Passed</p>
UPDATES		
Items from Board Forum Update: Lynn/Christine/Sara	<ul style="list-style-type: none"> • Forum Topic February and March is to focus on congregational input regarding ministerial needs related to the interim minister search. • GA Delegate doing 2 zoom meetings, 2/7 and 3/6 regarding proposed revisions of Article II. 	<p>Question regarding Rev. Moro's email offering his services as a back-up plan. Ans. – Interim Minister Search Committee responded explaining process and appreciation for his offer.</p> <p>2/7 meeting occurred, 3/6 will occur.</p>
Items from Board Retreat Update:	<ul style="list-style-type: none"> • Trial run of locking front door after the service went well. Suggestion to unlock once service is done. 	The procedure is still being ironed out to smoothly unlock door at end of service.
Ministerial Search Update: Christine/Lynn/Robert	<ul style="list-style-type: none"> • Employee forum on Interim Minister needs occurred. • Clarifying survey questions for congregational input dates. 	Staff information will remain confidential with the Interim Search Committee and it will be determined how to incorporate

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	<ul style="list-style-type: none"> Definition of terms: Intern, Interim, Settled, etc. This will occur at the Board Forums as an introduction. 	their information with the congregation information.
Rick's Retirement Fiesta Update: Sara/Christine	Worship Team organizing service/event on June 23. COM looking at doing stained glass in front as a remembrance, not necessarily completed by June 23, 2024.	<p>Stain glass idea – Ruth Larson reported to Lynn that COM met with artist and came up with a design, estimate, \$15,000-20,000. They have a couple of fundraising ideas regarding money matching. If we can tell the artist by April, it might be done and installed by August. No downpayment and could be paid off in a year.</p> <p>Treasurer – yes a contract, start in next fiscal year, need to start once the money is raised. Christine – need to confirm that COM is leading the fundraiser. Could we ask what it would cost for a smaller window. Or a smaller piece to hang in the window. The board needs other options before supporting this idea. Steve – reminder that budget agreement for this year that fundraising in this fiscal year would only be for general fund. Ben – brought up point of if longer fundraising period occurs, it should be for no longer than a year due to transition process with new minister.</p> <p>Action plan – Lynn as Chair will express concerns to COM.</p>
Pledge Drive Update: Ben/Craig	See Craig's and Ben's graph for Newsletter in Board Packet.	<p>Pledge Sunday starting 2/18. Still would like more volunteers in the group to help. Will have a speech on the importance of pledging and food on 2/18, also pledge donation information.</p> <p>Announcements in newsletter,</p>

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		Friday email blast. Testimonials in Sunday services. Board members are encouraged to pledge now.
INFORMATION:		
Church in the Park - Lynn	Potential zone change to allow Church in the Park to park. This can take up to a year to complete. SJT is working on this.	A public hearing will need to occur and Lynn has passed on this information and it is up to UUCS whether or not we want to go through this process. Social Justice Team will be looking into this and finding out information.
Attendance Tracker: Sara	<p>Attendance in person for January:</p> <p>1/7 – 101 (14 LRE) 1/14 – Canceled due to weather 1/21 – 105 (10) 1/28 – 122 (15)</p> <p>Attendance live-stream for January (as of 2/10/24)</p> <p>1/7 –44 1/14 – canceled 1/21 –63 1/28 - 44</p>	
Thank You Notes	<p>Thanks to Membership Team for Starting Point.</p> <p>Craig Rowland for decorations etc for Masquerade Ball</p>	
Other Board Meeting Agenda Items to add	Board Fundraiser – comments? Tracy, Craig and Christine think it would be great to have an annual event. Christine will send email for feedback.	
Consent Agenda	Last Meeting Minutes – see packet	<p>Discussion:</p> <p>Motion: To accept minutes as written.</p> <ol style="list-style-type: none"> 1. Moved – Greg 2. 2nd – Steve <p>Vote: Passed</p>

Assignments and Upcoming Events			
Complete	Action Items	Due Date	Assignee
<input type="checkbox"/>	February Chalice Lighting and Centering thoughts	2/12/24	Chris F.
<input type="checkbox"/>	March Chalice Lighting and Centering Thoughts	3/11/24	Steve
<input type="checkbox"/>	Board Retreat - February	2/26/24	In person - 5:30
<input type="checkbox"/>	Executive Committee	3/4/24	Zoom -5:30
<input type="checkbox"/>	Next Board Meeting	3/11/24	Zoom -5:30
<input type="checkbox"/>			
<input type="checkbox"/>	Put action item for Lynn and communication to COM		Lynn
<input type="checkbox"/>			
<input type="checkbox"/>			