

Draft UUCS Board of Directors Meeting

Attending:

Robin LaMonte
Lisa Marcus
Chris Keese-Ferguson
Sara Pickett
Ben Cavaletto
Don Wolf
Tracy Boyle
Christine Ertl
Craig Rowland, CHR, visitor

The meeting was called to order at **5:34** p.m.

Chalice Lighting & Centering Thoughts: Don
The chalice was lit and centering thoughts were provided.

Reports:

Treasurer Report

None received.

Lifespan Religious Education Monthly Report

The report was included in packet. Ben summarized what was in the report. It was discussed that there seemed to be a good number of middle school students. It was mentioned about Molly Brown's request for more hours for the RE assistant.

Facilities Team Report

The report was included in packet. There was discussion on the coffee maker. Tracy explained that because it is plumbed, it is considered a capital improvement. Under board action the money was approved for this expense.

Music Team Monthly Report

The report was included in packet.

Social Justice Team Report

No report was received.

Committee on Ministry Quarterly Report

The report was included in the packet. There was discussion on the ministerial survey and how it would be useful to have the COM share the results at a future board meeting.

Worship Team Quarterly Report (Actually received a Strategic Planning Quarterly Report)

The report was included in packet. Sara gave a summary of the report. Discussion was held on attendance and on the plan to hand out paper weekly orders of service. The pros and cons of this plan were shared. Sara described who was trained for tech support and mentioned that Connie Anderson recently joined the team.

Tracy moved and it was seconded to acknowledge the reports as received. The vote was unanimous.

Board Action -

Policy on Hiring UUCS Members

The motion is that the board vote to rescind the current policy on hiring UUCS members.

Background: Craig Rowland explained that the original policy was created to avoid only having internal hires and to promote hiring outside UUCS. Craig said that issues with hiring from the membership can be dealt with by CHR adopting clearer procedure guidelines for selection committees during the hiring process.

In addition, Craig described how UUA is changing the salary recommendation guidelines and our removing the policy on hiring UUCS members will be the first step in preparing for the changes.

Robin moved and it was seconded that the Policy on Hiring UUCS Members be rescinded. The vote was unanimous.

Bequest Distribution Policy

Robin explained that the bequest policy which provides guidelines for how the board should direct funds from undesignated memorial (bequest) has been in practice at UUCs since it was approved but that the policy needed to be ratified.

Tracy moved and it was seconded that the board approve the Distribution of Bequests policy. The vote was unanimous.

Music Director Position Hire

The selection committee has made a recommendation to hire Jon Chinburg as Music Director.

Craig Rowland provided background on the hiring process. The hourly wage for this position will be \$22.00. He will be meeting with Jon tomorrow to discuss his job duties. Ben brought up Jon's volunteering in RE with music and it would be a loss to lose that service. Sara mentioned his ongoing tech support work. Craig provided an explanation about what jobs employees can do on a voluntary basis.

Craig will report back next month regarding the various issues raised at this meeting regarding the music director position such as possibility of expanding hours and so on.

Robin moved and it was seconded that the board approve the hiring committee's recommendation to hire Jon Chinburg as Music Director. Vote was unanimous.

Temporary Treasurer Position Appointment

Ben moved and it was seconded that the board approves the appointment of Lorna Youngs to serve as Treasurer until the end of December 2022. Vote was unanimous.

Funds for New Coffee Maker

Robin moved and it was seconded that the Board approve funds up to \$1200 from the memorial fund for the purchase of the new coffee maker. This is a capital expenditure.

Information

Strategic Plan Committee Update

Sara provided an update on the Strategic Plan Update process. She explained the 4-phase process laid out in her report. She and Robin have been connecting with team leaders as part of the process. Christine gave a kudos to the hard work Sara and Robin are putting in this project.

Finance Team report on treasurer's duties

The finance team reviewed the treasurer's duties as outlined in the by-laws and determined that there were few items that could be assumed by staff members and there is an ongoing need for a board treasurer.

Housekeeping

New agenda Items -

Christine gave a reminder of the upcoming "Finding our Future" vision/mission events on September 25 and October 2 and encouraged all to participate.

Christine passed on from Rick that the Mighty Oak Award for this year will be presented during the service on September 25 followed up by cake in the fellowship hall.

Thank you notes -

It was suggested that that Anna Tally receive a thank you for the work she has done putting together the Sunday coffee team schedule.

Consent Agenda

Special August Board Meeting Minutes. There were no revisions to the minutes.

Tracy moved and it was seconded to approve the items on the Consent Agenda. The vote was unanimous.

Assignments and Upcoming Events

- October Chalice Lighting - Ben
- Board Retreat - September 26, 2022, at 5:30 in person
- Executive Committee - October 3 @ 5:30 p.m. (Zoom)
- Next Board Meeting - October 10 @5:30 p.m. (Zoom)

The meeting was adjourned at 6:53 p.m.