

5:30-7:00pm  
Board Meeting Minutes - Virtual

2<sup>nd</sup> Monday Link:

<https://us02web.zoom.us/j/88408116187?pwd=MmcweDNtd1JTtk5uc2svWWhwa2U4QT09>

August Chalice Lighting – Ben

Present = x

Excused = blank

Participants					
<input checked="" type="checkbox"/>	Lynn - Chair	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Christine – Vice Chair	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Steve - Treasurer	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Sara - Secretary	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Rev. Rick Davis – Ex-officio	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Ben Cavaletto - Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Tracy Boyle - Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>	Greggory Gregg - Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Robert Galloway – Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Chris Keese-Ferguson - Director	<input type="checkbox"/>		<input type="checkbox"/>	

Agenda Items for Board Meeting		
General Topic (w/ Presenter)	Agenda Item Detail	Decision / Discussion
<b>REPORTS</b>	<ol style="list-style-type: none"> <li>1. Minister’s Report – Rick</li> <li>2. Strategic Plan Team Reports – Sara, See packet</li> <li>3. Minister Service Update Report - Lynn/Christine</li> <li>4. Treasurer’s Report – Steve, See packet</li> </ol>	<ol style="list-style-type: none"> <li>1. Piano, spumoni, transition, Struble Mighty Oak. Spumoni Event on Saturday. COM meeting and talking about year ahead and book of Transition, by William Bridges. Going to ask WTC to read as well and help with how the year goes. Huge thanks to John Davenport and bench near Struble Mighty Oak.</li> <li>2. Monthly reminders to Team Council both for monthly report and Monthly Team</li> <li>3. Look at the packet and fill out a form. Monthly update in newsletter. Looking at items</li> </ol>

## Agenda Items for Board Meeting

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		<p>like how many members are listed. Interim Minister decided from Board, won't start until January. Congregational forum in February.</p> <p>4. Steve – reminding the Board that \$35,000.00 of assets (investments) are being used to cover budget and so any fund raising would be beneficial. Christine – question, +\$11,000 as of July? Yes. Ben – fundraising, like the ideas, what is relationship between Board and Fundraising Committee? Christine – committee is small and now when a request comes in, committee reviews and accepts. Possibly re-constitute task force to focus on something like the Auction. At the moment the committee is not responsible for creating Fundraising itself. Ben – wonders if the Board would like more involvement in the process. Tracy asked about re-past auction events. Rick – reminded that once AC is set up, hopefully that would be an asset for events like Weddings.</p> <p>Motion to acknowledge reports as received:            1. Moved – Ben            2. 2<sup>nd</sup> - Tracy            Vote – passed</p>
<b>BOARD ACTIONS</b>		
<b>Policy on Policies and Procedures-</b> Christine	See packet for statement.	Discussion: Was originally approved 12/31/21. Updated title to include Procedures. Ben suggested waiting until clarification of “teams” is completed.

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		<p>Motion: None made due to being tabled until finalized.</p> <p>1. Moved –</p> <p>2. 2<sup>nd</sup> -</p> <p>Vote –</p>
<b>Grants</b>	<p>Grants –</p> <p>1) heat pump – water heater instead of gas. One Grant</p> <p>2) monitoring of systems- 2<sup>nd</sup> Grant</p> <p>Joel and John P get together – submitted it due to timeline.</p> <p>Approve to approve grant submission?</p>	<p>Discussion: Lynn explained and Steve said regarding #2 it would likely be an updating of system.</p> <p>Ben – clarification on how grants are decided on for the future, regarding approval from Board.</p> <p>Christine – stated that there is likely a policy for that.</p> <p>Further discussion regarding grants, will continue in Team Council and make sure policies are set.</p> <p>Motion: Tabled until get specifics regarding where the grant comes from, etc.</p> <p>1. Moved -</p> <p>2. 2<sup>nd</sup> -</p> <p>Vote -</p>
		<p>Discussion:</p> <p>Motion:</p> <p>1. Moved -</p> <p>2. 2<sup>nd</sup> -</p> <p>Vote –</p>
		<p>Discussion:</p> <p>Motion:</p> <p>1. Moved -</p> <p>2. 2<sup>nd</sup> -</p> <p>Vote –</p>
<b>INFORMATION</b>		
<b>Fundraising</b>	<p>Encouraging teams to offer fundraising events for UUCS operating funds. Will be discussed at later Team Council meeting.</p>	<p>Ben encouraged training regarding fundraisers. Sara commented on her understanding that the Fund Raising Committee can help with organization. Christine suggested putting this on Retreat Agenda for further discussion and clarification.</p>

<b>Agenda Items for Board Meeting</b>		
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<b>Article II and general GA Delegates for this coming year</b>	Update – Lynn will check on previous year delegates prior to the process of getting additional delegates.	Sara and Barbara are staying and Joel is unclear. 2-3 more delegates would be helpful. Christine to write an article in September newsletter, can also use the Sunday Board times.
<b>Piano Donation</b>	Baby Grand wants to be donated. Plan is to check out ours plus this one and then decide.	Offer was made to UUCS of a piano from an unknown person in Arkansas. Ben found an extensive list of piano scams that sounded like this offer. The Board declined to receive this piano. Rick to reply back to the person declining offer.
<b>Idea from the President's Meeting</b>	Have a "Board Sunday" – 1x/month after coffee, meet with your Board and learn something or Q&A, etc. (would also be good to foster potential new board members) Ideas include -Finances, Article II, Q&A, ministerial search update. Need a Planning Task Force for this. Volunteers?	Lynn – explained President Meeting that she attended and came back with lots of ideas. Here is one idea to start. Several board members like it. Christine – Ministerial updates definitely and Article II. Rick – Sanctuary might be a better place and mic set up easier. Meetings 2 <sup>nd</sup> and 4 <sup>th</sup> Sundays. Planning group – Ben, Christine, Sara, Lynn. Others can join. Recommend September 17 <sup>th</sup> (at 2pm OWL orientation). Ben to write a short blurb for newsletter for September. (Deadline is 9/1) Sara to let/WT to announce during News and to add a slide previous week and week of.
<b>Donations</b>	Update on second donation for AC. Money should be in our account. \$65,000.	Lynn reminded the Board of Rob Schiff's donation and now this donation. Lynn has talked to John P. regarding process – will take 4-6 weeks from the time the order is placed. Have placed 1 <sup>st</sup> payment. Down payment of \$50,000.
<b>Other Updates:</b>	Worship Attendance in- person for July: 7/2 – 70 7/9 -64 (8 LRE) 7/16 -59 (9 LRE)	

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	7/23 – 54 (16 LRE) 7/30 - 70  Attendance live-stream for July as of 8/12/2023  7/2 –50 7/9 –73 7/16 –67 7/23 –49 7/30 – 59	
<b>Housekeeping Items</b>		
<b>Other Board Meeting Agenda Items to add</b>		Janitorial concerns, especially on Sundays. Lynn stated cleaning should be done on Friday. She is going to check in with Emma.
<b>Thank you notes</b>	•	<ul style="list-style-type: none"> <li>• Bob Muir serving and chairing the Delegate Committee</li> <li>• Ezra Alexander, music and good luck at school</li> <li>• Stephanie Smith, accompanist and encouraging congregants</li> </ul>
<b>Consent Agenda</b>	Last Mtg Minutes – see packet	Discussion:  Motion: Approve July UUCS Board Minutes. 1. Moved - Christine 2. 2 <sup>nd</sup> - Steve Vote – passed

Assignments and Upcoming Events			
Complete	Action Items	Due Date	Assignee
<input checked="" type="checkbox"/>	August Chalice Lighting and Centering thoughts	8/14	Ben
<input checked="" type="checkbox"/>	September Chalice Lighting and Centering Thoughts	9/11	Robert
<input checked="" type="checkbox"/>	Board Retreat (Ben will be out of town)	8/28	In person - 5:30
<input checked="" type="checkbox"/>	Executive Committee	9/4	Zoom
<input checked="" type="checkbox"/>	Next Board Meeting	9/11	Zoom

## Assignments and Upcoming Events

Complete	Action Items	Due Date	Assignee
<input checked="" type="checkbox"/>	Lynn/Christine to write a monthly blurb in newsletter regarding ministerial search update.		L/C
<input checked="" type="checkbox"/>	Sara will send out monthly reminders to TC for reports including who is going to be the focus at the next Board meeting.		Sara
<input checked="" type="checkbox"/>	Christine to submit an article re: GA delegates for September.		Christine
<input checked="" type="checkbox"/>	Rick to decline offer of piano, will also let Jon C know of decision.		Rick
<input checked="" type="checkbox"/>	Planning group of Christine, Lynn, Ben, Sara regarding Board Sundays. Ben to submit article by 9/1. Sara to let WT know of announcement and slides prior to Sunday and on the Sunday. First Sunday is 9/17.		Ben Sara L/C
<input checked="" type="checkbox"/>	Facilities Team to give Board more specifics on grants.		Lynn or Steve
<input checked="" type="checkbox"/>	Team Council agendas to include – Grants, Fundraising. Fundraising PP to be discussed during a Board Retreat.		L/C
<input type="checkbox"/>	Lynn to check with Emma regarding Janitorial		Lynn
<input type="checkbox"/>	Bring back Policy on Policy and Procedures for approval after Organization Chart is finalized with definitions.		Christine