

5:30-7:45  
Board Meeting Minutes Final- Virtual

2<sup>nd</sup> Monday Link:

<https://us02web.zoom.us/j/88408116187?pwd=MmcweDNtd1JTtk5uc2svWWhwa2U4QT09>

X= Present, E=Excused

Participants					
<input checked="" type="checkbox"/>	Lynn - Chair	<input checked="" type="checkbox"/>	Bob Muir – Guest, GA Delegate	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Christine – Vice Chair	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Steve - Treasurer	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Sara - Secretary	<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/> E	Rev. Rick Davis – Ex-officio	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Ben Cavaletto - Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Tracy Boyle - Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Greggory Gregg - Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Robert Galloway – Director	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Chris Keese-Ferguson - Director	<input type="checkbox"/>		<input type="checkbox"/>	

Agenda Items for Board Meeting		
General Topic (w/ Presenter)	Agenda Item Detail	Decision / Discussion
REPORTS	<ol style="list-style-type: none"> <li>1. Minister’s Report – none in July</li> <li>2. Strategic Plan Team Reports – none in July</li> <li>3. GA Conference update, including Article II results – Bob Muir, GA Delegate and Chair of GA Delegate Committee.</li> <li>4. UUCS Investment Account 2<sup>nd</sup> Quarter Report</li> </ol>	<ol style="list-style-type: none"> <li>3. Bob- See July Flame and Chalice Newsletter for article on GA 2023 and election results. Delegates voted for preliminary approval of Article II with 5 approved amendments added. Approx. 83% yea to 13% nay. Next step, Article II committee will take the 5 amendments and create a new draft of Article II within 6 months. The UUA Board and or 15 congregations working together may propose further amendments. At GA 2024 – which will be virtual – 75% of delegates need to approve of any additional amendments. 2/3 need to vote approval of final</li> </ol>

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		<p>document. GA 2025 will be a blend of virtual and in -person. Question was brought up regarding how all virtual would affect voting. Discussion regarding number of total delegates available in the country and the number of delegates who vote in the GA elections.</p> <p>4. Investment Report – essentially investments are making money.</p> <p>Motion to acknowledge reports as received: 1. Moved - Christine 2. 2<sup>nd</sup> - Tracy Vote – unanimous yes</p>
<b>BOARD ACTIONS</b>		
<b>AV Lead Technician Position – Sara</b>	<p>Following Bylaws stating Board can spend Team’s funds. WT requests the Board reallocate funds totaling \$3500.00 from the Sunday Services Honoraria. Please see forms of AV Tech job description and AV Job Proposal to the Board for more information.</p> <ol style="list-style-type: none"> <li>1. Action - Create a motion for Board approval of AV Lead Technician on 7/10.</li> <li>2. Action – Create a motion for Board approval of Worship Team’s request for the board to use the Honoraria funds for this fiscal year to allow this position to be created on 7/10.</li> <li>3. Action- Create a motion on 7/10 for board approval to amend Music Director Job Description to include: supervise all other staff related positions.</li> </ol>	<p>Discussion: Looked at AV Lead Tech job description, clarification of process for choosing applicants, Lynn and Steve as Chair and Treasurer emphasized the need to have this occur for only 1 year and then to find its own revenue source. Christine agreed to the importance of creating this position and reminded the board that this has been in discussion since May of 2020. Also discussed need to amend Music Director’s position to clarify the ability to hire for music and production related issues. The result of discussion was clarification with the CHR regarding UUCS staff hiring unilaterally.</p> <ol style="list-style-type: none"> <li>1. Motion: To create a job description of having an AV Lead Technician to support production needs.</li> </ol> <p>1. Moved – Christine 2. 2<sup>nd</sup> - Chris F. Vote – unanimous yes</p>

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		<p>2. Motion: Move to approve Worship Team request that the Board reallocate funds totaling \$3500.00 from the Sunday Services Honoraria for the AV Lead Technician for this fiscal year.</p> <p>1. Moved - Christine 2. 2<sup>nd</sup> - Greg Vote – unanimous yes</p> <p>3. Motion: Move that the Board amend Music Director job description to give the Music Director ability to hire and supervise music and production employees.</p> <p>1. Moved - Steve 2. 2<sup>nd</sup> - Ben Vote – unanimous yes</p>
<b>Board approve new WTC</b> -Sara	Barbara Stebbins-Boaz was elected as Worship Team Chair at Worship Team on June 25, 2023, meeting.	<p>Discussion: Clarification wanted as to process for all Teams in establishing Chairs in relation to Board approval.</p> <p>Motion: Board to approve Barbara Stebbins-Boaz as Worship Team Chair effective immediately.</p> <p>1. Moved - Ben 2. 2<sup>nd</sup> - Tracy Vote - unanimous yes</p>
<b>Strategic Plan</b> - Christine	Action for 7/10 mtg – Create a motion to approve extending the current Strategic Plan completion date from 2023 to 2025. This will allow for the incorporation of new Vision and Mission Statement related goals	<p>Discussion: Need to continue Strategic Plan as is now stands and how the original Plan/goals relates to the current Vision and Mission statements.</p> <p>Motion: Create a motion to approve extending the current Strategic Plan completion date from 2023 to 2025. This will allow for the incorporation of new Vision</p>

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		<p>and Mission Statement related goals.</p> <ol style="list-style-type: none"> <li>1. Moved - Tracy</li> <li>2. 2<sup>nd</sup> - Robert</li> </ol> <p>Vote – unanimous yes</p>
<p><b>AC Proposal - Lynn</b></p>	<p>Facilities – update on Air Conditioner progress. John Prohodsky sent a proposal to the board with below recommended motion -</p> <ol style="list-style-type: none"> <li>1. Action for 7/10 mtg – motion presented from the Facilities Committee to install air conditioning in the church. (see attachment) The <i>estimated</i> cost is \$170,000. We are waiting on a quote to integrate the heat pumps with the HVAC control system.</li> <li>2. Action item – where will money come from? Have one donation from Rob Schiff. Have another anonymous donor.</li> </ol>	<p>Discussion: Steve discussed process for the recommendation that the Facilities Team made. New system will be able to produce more metered and graded temperatures both for heat and for cold. The cost of integrating current HVAC system was also discussed. Lynn reminded Board that the Facilities Team has been strongly encouraged by the Board to get this accomplished. Recently there have been two donations offered to assist with the financial cost. After the two donations are used, additional costs may be obtained through either Maintenance Reserve or the Memorial Reserve. Finance Team can assist with this decision process. Tracy suggested donating old heat pump, etc. to a needed organization, possibly Habitat for Humanity. Facilities Team will look further into this.</p> <ol style="list-style-type: none"> <li>1. Motion: motion presented from the Facilities Committee to install air conditioning in the church. The <i>estimated</i> cost is \$170,000. <ol style="list-style-type: none"> <li>1. Moved - Steve</li> <li>2. 2<sup>nd</sup> - Tracy</li> </ol> <p>Vote – unanimous Yes</p> </li> <li>2. Motion- To spend \$170,000. on AC for UUCS from donations specifically for AC held in the suspend funds and other reserves as needed. <ol style="list-style-type: none"> <li>1- Christine,</li> <li>2- 2<sup>nd</sup> – Tracy</li> </ol> </li> </ol>

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		3- Vote – unanimous passed
<b>INFORMATION</b>		
<b>Minister Service update –</b> Lynn/Christine	Update from 7/6 mtg with UUA Transitional Consultant, see attachment.	Discussion regarding transition process. Interim minister – board decision, 3 board members to do the search. The process begins in January or 6 months prior to retirement of settled minister.
<b>Church in the Park –</b> Lynn	Progress report on Church in the Park (C&P) and use of UUCS N. Parking Lot space for up to 5 RV's. DJ from C&P is offering to come talk to our board.	Much discussion over what C&P is thinking of doing, where they are in the process as far as UUCS Board knows, and what our responsibilities are at this stage.  Decision – C&P will review County and State regulations and ask for Land Zoning deferment to allow up to 5 RV's/people. Although UUCS Board did not ask them nor approved of them doing so as of this date, 7/10/23, they do not need our approval if they don't ask for special permission for UUCS but rather a county wide zoning deferment.  Action – Lynn will continue to keep the UUCS Board apprised, as she learns new information.
<b>Other Updates:</b> Lynn	<ol style="list-style-type: none"> <li>Lynn- Kaleidoscope 5 year lease renewed, rent can continued to be looked at as needed during this period, LRE has the Blue Room back.</li> <li>Lynn- Closing building on Sundays.</li> </ol>	<ol style="list-style-type: none"> <li>Do need to let them know by January 31<sup>st</sup> if needing to raise rent. Can't be raised more than 5%. Ben brought up the benefit of collaboration between UUCS including DLRE and/or other stakeholders and Kaleidoscope being important during lease renewals. Christine recalled that It was determined by</li> </ol>

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		<p>congregational vote when the initial Kaleidoscope lease was written that future leases will be negotiated by UUCS board chair and Kaleidoscope. Lynn commented that the board chair renegotiates the contract with input from other members or other board members as needed.</p> <p>2- Lynn to send out a google document signup sheet. Board members who have codes who would be willing to do it, can contact Lynn.</p>
<b>Housekeeping Items</b>	<ol style="list-style-type: none"> <li>1. Need to add a Board Director to the Exec Committee.</li> <li>2. Someone to take over the Thank you Notes for 2023/2024</li> </ol>	<ol style="list-style-type: none"> <li>1- Let Lynn or Christine know.</li> <li>2- Chris Keese-Ferguson</li> </ol>
<b>Other Board Meeting Agenda Items to add</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	none
<b>Thank you notes</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	<p>Rob Schiff – for donation            Steve Rosen – for years focused on landscaping.            Malissa Dunaway – stepping up for coffee service.</p>
<b>Consent Agenda</b>	Last Mtg Minutes	<p>Discussion: Steve and Chris. F, need to remind Jo at office to get on Board email list.</p> <p>Motion: Approve June UUCS Board Minutes.</p> <ol style="list-style-type: none"> <li>1. Moved - Christine</li> <li>2. 2<sup>nd</sup> - Tracy</li> </ol> <p>Vote – unanimous yes</p>

### Assignments, Upcoming Meetings, Attendance

Complete	Items	Due Date	Assignee
<input type="checkbox"/>	July Chalice Lighting and Centering thoughts	7/10	Christine
<input type="checkbox"/>	August Chalice Lighting and Centering Thoughts	8/14	Ben
<input type="checkbox"/>	Board Retreat	7/24	In person - 5:30
<input type="checkbox"/>	Executive Committee	8/7	Zoom
<input type="checkbox"/>	Next Board Meeting	8/14	Zoom
<input type="checkbox"/>	Worship Attendance in- person for June: 6/4 – 87 (no LRE) 6/11 – 108 (14 in LRE) 6/18 – 70 (11 in LRE) 6/25 – 62 (8 in LRE)  Attendance live-stream for June as of 7/8/23. 6/4 - 73 6/11 – 77 6/18 – 83 6/25 - 73		
<input type="checkbox"/>			