

UUCS Board of Directors Meeting

Attending:

Lynn Cardiff
Robin LaMonte
Lisa Marcus
Lorna Youngs
Christine Ertl
Don Wolf
Sara Pickett
Ben Cavaletto
Tracy Boyle
Chris Keese-Ferguson
Rick Davis (Ex-Officio)

The meeting was called to order at **5:32** p.m.

Chalice Lighting & Centering Thoughts: Rick

The chalice was lit, and centering thoughts were provided.

Reports:

Minister's Report

Rick reported the following:

- Rick reported that he and John Prohodsky met with representatives of the Church at the Park regarding the possibility of using our overflow parking lot for overnight parking. Rick is very impressed with the group; our affiliated group Habitat and Hope Village (HHV) had worked with them in providing money for one of the shower trailers run by them. Rick will provide the Board with more information and materials regarding this possibility and the steps required to have this happen. A member of the Church at the Park will attend next month's Board meeting.
- Rick met with some of the church members for Family Promise. They will be working to recruit some other congregations to participate in the program.
- Rick would like UUCS to host a celebratory event/open house at the end of the summer to make the Salem community aware of all UUCS has to offer. He proposed the creation of a fun-raising committee for this and other events. There was some discussion that this committee should be part of fellowship and affiliated with either the connections or membership committees.
- Rick commented on the recognition given to the large group of lay ministers at the May 7 service.

Treasurer's Report

This report is to be provided later this week. Lorna said that this report should show 10 months of expenses and give us a better idea of what residual unspent funds we may have from the 2022-2023 budget.

April Strategic Plan Goals Progress Report

Sara provided the Board with the progress report. She mentioned that a priority is to complete the organizational chart process started by Ben which should provide additional clarification for teams and committees. She also mentioned that Art Works would like to be one of the reporting teams. There still needs to be some clarification about the different roles between teams and committees. In June, the team council will select a new strategic plan coordinator, preferably a Board member, to take over from Sara.

Instead of completely redoing the strategic plan for the next 5-year period, it has been suggested that moving forward the original plan be used and supplemented with new planning goals. The idea is to blend the new mission and vision statements with the current strategic plan and identify 3 or so goals that the teams can work on together and communicate with the congregation.

Lorna moved and it was seconded to acknowledge the reports as received. The vote was unanimous.

Board Action – see motion approving interpreter services agreement below.

Information

Update on Providing Interpreting Services

Ben sent the Board a summary of the proposal for interpreting services. He outlined the duties of the requestor role. There will be a new email address to which requests can be made for interpreting services. He summarized the funding process for this which would include setting up an “off budget” fund. The requestor should be part of an accessibility and inclusion team (to be formed). This year will be a pilot project.

He gave us a boiler plate services agreement with Willamette Sign Language Interpretating Service, Inc. The current rate for this would be \$110 per hour for weekend services. Payment would be to the service and not to the individual, so there is no need for 1099s.

Rick says he has discussed this at length with Ben and has asked the hard questions.

More than 48 hours’ notice for a request for service is preferable. There was some discussion on how cancellations would be handled.

Lorna feels that another major role for the “accessibility” team is to provide further, and perhaps updated technical support, for hearing-impaired congregants. Rick agrees with Lorna about the issue, and the need to address this.

Christine asked about the funding for the interpreting services. Lorna says we have a lot of other funds (“off-budget” funds), some of which are not attached to teams. She read the large list of other funds in response to Christine’s inquiry. She feels it’s ok to use some of these funds for a pilot approach, as well as to pursue fund-raising for this project. Ben says he will put in \$220 to start the fund and knows of others who may contribute. It was determined that contingency funds could be used to pay for this service as needed for the remaining fiscal year (2022-2023). We will look quickly to figure out how to establish a new fund.

Tracy moved and it was seconded to enter into a services agreement with Willamette Sign Language Interpretating Service, Inc., to provide interpreting services. The accessibility requestor will be the signer of the document. The vote was unanimous.

Update on Annual Meeting Readiness

Tracy reported that the food for the annual meeting is all under control.

Christine reported that the PowerPoint presentation is done, and that Doc made it quite pretty. It will be in Sara’s hands, and she will coordinate with Loriann and Jo for the online version. Jo will provide a laptop for Sara to use. Christine will make copies of the slides for Lorna, Lynn, Don, and Lisa.

Lorna gave the update on eligible voters. She needs to talk to Jo to figure out how to do the remote voting part. Lorna plans to do it the old-fashioned way; eligible voters sign up and get a chit. Lorna received a list of current members from Jo and a list of current payors from Valerie. Breeze does not have updated pledge information at this time, so the list comparison had to be done by hand. Lorna has emailed those who have not paid. Ben will sit at the table with Lorna for voter sign in. There will not be a table a week in advance this year for members to check voting status.

It was reported that team annual reports will be online only, and not available in paper copies.

Housekeeping

New agenda Items -

The need to have the North parking lot open on Sundays was noted - this weekend the regular parking lot was overflowing.

Thank you notes -

Ann Moore for her work on Art Works.

Consent Agenda

April 14 and April 24 Board Meeting Minutes. There were no revisions to the minutes. Tracy moved and it was seconded to approve the items on the Consent Agenda. The vote was unanimous.

Assignments and Upcoming Events

- June Chalice Lighting - Tracy
- Executive Committee - June 5 @ 5:30 p.m. (Zoom)
- Next Board Meeting - June 12 @5:30 p.m. (Zoom)

The meeting was adjourned at 6:51 p.m.