

## UUCS Board of Directors Meeting

### Attending:

Lynn Cardiff  
Robin LaMonte  
Lisa Marcus  
Lorna Youngs  
Sara Pickett  
Ben Cavaletto  
Tracy Boyle  
Chris Keese-Ferguson  
Rick Davis (Ex-Officio)

### Visitors:

Jon Chinburg

The meeting was called to order at **5:34** p.m.

Chalice Lighting & Centering Thoughts: Lisa

The chalice was lit, and centering thoughts were provided.

### Reports:

#### **Minister's Report**

Rick reported the following:

- Rick raised the issue of when there is a scheduling conflict for the use of the sanctuary or Hanneman Hall, e.g., the choir needed to have rehearsals on Wednesday nights which necessitated moving the meditation group to another evening. The ballroom dancing class offered by LRE will be using Hanneman Hall on Wednesday evenings starting in April. Rick will work with the Aztec dancers, who had been using it on some Wednesday evenings, to find a different night for them to use our facility.
- Rick announced that a new Mighty Oak recipient will be recognized in April.
- He inquired about the status for air conditioning installation, as he would like to be able to offer our facilities for weddings and other events this summer. Lynn responded that the facilities team is working on that project.

#### **Music Program Monthly Report**

No written report was received. Jon Chinburg appeared in person and wanted to address diversity in hymn selection. With the Music team restarting, Rick will share the topic for each month with the team and then a more diverse selection of hymns will be made.

**Treasurer's Report**

This report was included in the board packet. Lorna mentioned the few areas where there is overspending and explained each item. Work has started on the 2023-24 budget, and they have had the first meeting.

**Lifespan Religious Education Monthly Report**

This report was included in the board packet. Ben pointed out that Molly has organized another parents' night out event for Friday night.

**Facilities Team Monthly Report**

This report was included in the board packet. Lynn discussed the timeline for getting the carpeting project done.

**Social Justice Team Monthly Report**

No report was received. John Prohovsky had submitted his monthly report to Sara which was included in Sara's Strategic Plan Goals document. A discussion ensued about various monthly reporting requirements to the Board and to the Team Counsel. This will be worked out by Lynn, Robin and Sara. John's report to the team council was placed in the March meeting folder.

**Finance Team Quarterly Report**

No report was received. Paul Manka again forwarded the 4<sup>th</sup> quarter investment report which had been distributed in the January packet. It was suggested that the Finance Team investment quarterly report needs to occur on a month following the end of a financial quarter.

**Communications Team Quarterly Report**

No report was received. Sara reported that communications sent its report directly to Sara and was incorporated in her Strategic Plan Progress Report. The Communications Team strategic plan report was placed in the March meeting folder.

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Robin moved and it was seconded to acknowledge the reports as received. The vote was unanimous.

Board Action –

**Approve the plan for new carpeting in the sanctuary**

The motion is that the board accept the proposed plan for new carpeting in the sanctuary to be done by Tim's Carpet and Interiors as presented in the February 13 Board Meeting.

Background: This was discussed in detail at the Board retreat. Timeline for the project was discussed.

Robin moved and it was seconded, and the Board approved the plan. The vote was unanimous.

### **Approve the plan for funding the sanctuary carpeting project**

The motion is that the board accept the proposed plan for funding the sanctuary carpeting project using a combination of \$3000 from the unspent maintenance budget, \$9000 from the Memorial Fund and \$8000 from the Maintenance Reserve Fund, a total amount not to exceed \$20,000.

Background: This was discussed in detail at the Board retreat.

Tracy moved and it was seconded, and the Board approved the plan for funding. The vote was unanimous.

## **Information**

### **Update on Strategic Plan Process**

Sara reported that she received reports from some teams and groups and not others. She noted that the congregation is doing a “ton” of stuff. Robin, Lynn and Sara will be working on simplifying the process for reporting. Lorna questioned whether there is a need for teams to report to Sara on a monthly basis. Robin explained that this is still in a test phase and a work in progress. Sara’s Strategic Plan Goals Progress Report was included in the Board packet.

### **Update on Pledge Drive**

Lorna provided a brief update on the pledge drive. The Board will have to start making reminder phone calls to members who have not yet submitted pledges (i.e. “dialing for dollars”) next week. Lorna will get the updated list from Craig Rowland who is retrieving the pledge information from Breeze. As of Friday, we have 41% towards the goal, which according to Lorna is “pretty miserable.” If we do not meet our goal, this will affect the budget process – and we may have to cut proposed funding. Board members shared various individual stories on pledging experiences. It was suggested that paper pledge forms be reintroduced. The pledge drive will be discussed further at the March retreat.

### **Annual Meeting Deadlines and Tasks Assignments**

Lynn reviewed the various tasks and confirmed that all assignments have been filled. She will summarize ‘who is doing what’ in an email and provide it to Board members.

Housekeeping

**New agenda Items - none**

**Thank you notes -**

**Sandi Guenther** for reaching out before and after services to people who are new members or visitors to the congregation.

Consent Agenda

**February Board Meeting Minutes.** There were no revisions to the minutes. Tracy moved and it was seconded to approve the items on the Consent Agenda. The vote was unanimous.

**Assignments and Upcoming Events**

- April Chalice Lighting - Sara
- Board Retreat -March 27 @ 5:30 p.m. in person
- Executive Committee - April 3 @ 5:30 p.m. (Zoom)
- Next Board Meeting - April 10 @5:30 p.m. (Zoom)

The meeting was adjourned at 6:51 p.m.