

UUCS Board of Directors Meeting

Attending:

Christine Ertl
Robin LaMonte
Sharon Pierson
Lynn Cardiff
Connie Anderson
Steve Ovens
Jack Talley
Rick Davis (Ex-Officio)

The meeting was called to order at 5:34 p.m.

Chalice Lighting & Centering Thoughts:

The chalice was lit and centering thoughts were provided.

Visitors:

Paul Wilson, Sara Pickett, Patty Davenport, Joe Dabek

Christine asked all persons present to introduce themselves.

Information:

For Future Reference: Please send all Board Materials to: secretary@uusalem.org

HHV – Paul, Patty and Joe presented a verbal report on Habitat and Hope Village. They stated that HHV views this project as supporting the mission and social justice outreach of UUCS. They reported that HHV will spend the next few months working on a petition for a special UUCS meeting to obtain congregational approval for the project. They expect that the petition will be circulated after the completion of the legacy campaign, to avoid any conflict. This means the petition will be circulated after the first of the year. In the meantime they will be providing information to the congregation to ensure that the congregation knows exactly what they are being asked to support. They are working on Zoom overviews for the congregation to provide concrete information on the status of the project. The Zoom meetings will include presentations from partners and will discuss the services that will be provided to clients. Other activities include identifying and soliciting financial and other support.

HHV requested help from the UUCS Board to contact voting members. They also requested staff support to schedule meetings and contact members. HHV requested that the Board provide a board liaison. Lynn had done this as Board Chair and will continue in this role. Christine will provide help as requested. There was discussion about how many voting members are needed for a successful petition. HHV will need at

least 22 voting members to sign the petition to schedule the congregational meeting. Sharon will send Patty a list of the eligible voters from the Annual Meeting.

Rick stated that he is grateful for the effort and the labor of love by the HHV Team. He discussed the issue of advising people not to park on the North parking lot and observed that one of the people he spoke to appeared to be the type who would be a good candidate for HHV

Worship Team Quarterly Report - Sara reported that the focus has been on moving from Zoom to live stream worship services. This is a learning process. John Chinburg has helped with production of the live stream services. However, problems surfaced with the first attempt last Sunday. UUCS does not have the equipment and Wi-Fi services to facilitate this, including outdated computers. The initial estimate of the cost to improve the equipment is \$2,000. This cost could exhaust the worship team budget and they may need supplemental budget support. Also, the new format means that UUCS will need a production team of up to 10 people instead of the 4 or so needed for live services. Sara will be working with Rick on defining the production team separate from the worship team. The Worship Team is also supporting an electronic fellowship gathering after the service.

There was discussion about sending a proposal to the facilities team to purchase the equipment needed to support a live stream service.

Annual Meeting Recap - Christine discussed the lessons learned from the first ever electronic Annual Meeting.

Laura Covid Pay - Deferred to Board Action

Cottage Pledge Drive - Rick discussed the proposal, which includes staff support for the administrative details so that the Pledge Drive Committee can focus on the spiritual and community support aspects of the solicitation. UUCS does not currently have a Pledge Drive Committee. Rick would like to reduce the size of the Committee to approximately 3 members, and noted that it might be good to use Connections Team leadership in that role.

Rick noted that the Cottage Pledge Drive concept is a community building exercise. There was consensus that a new approach to the pledge drive is needed and agreed that he should pursue the concept.

Board Member List - Christine asked members to verify the information on the list. Sharon asked that board members contact her to sign up for Breeze so that there is no need to maintain separate lists.

Housekeeping:

New agenda items – none

Thank you notes – Jon Chinburg for his Worship Team efforts and Shane Hall for his work on the new technology.

Board Action:

Interim Covid Pay Policy – There was discussion about the interim policy to address the change in work schedules due to Covid -19. The Interim Policy was reviewed by staff and they agreed that it clarified how to fill out timesheets. Christine added a section about how employees would be compensated if they get sick from Covid or if family members got sick. This would provide access to the Federal Covid Relief Fund. Lynn moved and it was seconded that the Board approve the Interim Covid Pay Policy. The vote was unanimous.

Retroactive Temporary Work Authorization 7/1 through 8/31 – There was discussion about this retroactive temporary work authorization. Sharon moved and it was seconded that UUCS recognize the temporary work authorization to August 31, 2020. The motion passed unanimously.

Executive Committee Representative – Christine asked for a volunteer to the Committee. Steve Ovens volunteered.

Organization Vanguard Resolution Motion – There was discussion about the Vanguard resolution. Lynn moved and it was seconded that the Board approve the Organizational Resolution authorizing Paul T. Manka and Sharon Pierson to manage UUCS's Vanguard brokerage account and/or mutual funds. Paul T. Manka is authorized to have electronic access to the Vanguard accounts. The motion passed unanimously.

Laura Covid Pay – There was discussion about the request from Laura Christian to reduce work hours and compensation for the work time that is identified for Covid-19 pay. Steve moved and it was seconded that the board accept the request from Laura Christian to opt out of Covid Relief Pay. The motion passed unanimously

Cintas Contract – There was discussion of potential savings of \$1600 this year by ending this janitorial contract. The Board discussed which staff person would be responsible for getting the janitorial supplies. The consensus was that this should not involve too much additional work time. Steve moved and it was seconded that the Board authorize the appropriate authority to terminate the contract with Cintas, pending verification that there is no termination penalty. The motion passed unanimously.

Regular Reports

Social Justice Team - No report.

Treasurer Report - No discussion.

Music Committee Report - No discussion.

LRE - No Report.

Jack discussed the needs that exist for supplies for the Red Cross for people who have lost their homes. Could UUCS make a donation? There was discussion about how to publicize the donation. Jack will publicize the donation. Jack moved and it was seconded to authorize the expenditure of \$1,000 from the Memorial Fund to Northwest Chapter of the Red Cross for Santiam Fire relief. The vote was unanimous. (Ed. note: An Electronic Board meeting was held on September 15, 2020 to send the donation to the Mid-Willamette Chapter of United Way.)

Sharon moved and it was seconded to acknowledge receipt of the regular Reports. The motion passed unanimously.

Consent Agenda

August 10, 2020 - Board Meeting Minutes

August 23, 2020 - Annual Meeting Minutes

Steve moved and it was seconded to approve the items on the Consent Agenda. The motion passed unanimously.

Assignments and Upcoming Events

- Chalice Lighting and Opening Thoughts - Connie will provide the opening thoughts in October.
- Retreat - September 28. This will be a Board orientation. 5:30-7:30
- Executive Committee - First Monday of the month time TBD

The meeting was adjourned at 7:40