

Monday March 9, 2020

UUCS Board of Directors Meeting Minutes - Approved by the Board on April 13, 2020

Attending

Lynn Cardiff
John Prohodsky
Jack Tally
Steve Ovens
Robin LaMonte
Janet Stevens
Christine Ertl
Julie Warnke
Beth Anne Huffine
Rick Davis
Sara Pickett
Emma
Anna Tally

Meeting called to order at 5:35 pm.

Chalice Lighting/Centering Thought was done by Jack

Information Items

Strategic Plan - Worship Team: Sara Pickett presented.

Christine asked that Sara and Anna forward their reports to the Team Council (Susan Farris-Gosser is currently coordinating).

Membership Anna Tally presented.

One point emphasized is that they will need a new facilitator for the Building Sacred Ground classes. Also, they noted not all their policies appear to be posted on the web so Anna and Christine will work together to get these posted.

It was suggested that the proposed engagement team work with the Lifelines team to share information about what they know about members' status. Ways to keep aware of people who stop coming and keeping in touch/reaching out to them and using data to help with this were discussed.

Email vote procedure - We don't have a manual to add this procedure to. The procedure is as stated below:

1. The chair calls the meeting.
2. The motion is included in the email calling the meeting.
3. A board member moves approval of the motion.
4. A second to the motion is requested by the chair.
5. The secretary notes who seconds the motion, sets and states the date the vote will close and keeps track of the electronic vote.
6. The vote is acknowledged by minutes kept by the secretary, and put on consent calendar to accept at the next board meeting.

Committee on Human Resources Chair Resignation

Craig has resigned from this position.

It was suggested that the issue of staffing important committee chairs with volunteer positions be discussed at a future retreat.

Corona virus plan

John offered to share his technology skills for helping to set up livestreaming services if that is needed. He thought the budget impact would be less than \$500.

Also mentioned that you can livestream with Facebook.

It was suggested that there be something on the web site like a "Coronavirus Update."

Communications (Sharon) and office staff can work together on how to communicate with members.

Housekeeping

New Agenda Items:

Janet needs help with the survey. Needs help putting it into usable data/people to take sections of the survey.

Thank you notes: Craig for all the work he has done. Ben C and Annie for their coordination of the dance in February.

Board Action

Connections Team - Anna and Sara presented.

A small group looked at what goes on with Connections groups and things that are similar. 3 components - Soul Matters Connections groups, Journey to Belonging, other social activities/opportunities for more fellowship - were identified.

Circle suppers would fall under this.

Coffee service was brought up - right now it will remain under membership because those involved in the Connections Team are not sure they want to take this on as well. It was suggested that the issue of coffee service be discussed at a later time.

This would replace the Fellowship team which has not been active. There was discussion about it. Anna and Sara were asked to follow up with publicizing the new team to the congregation and sharing with the Team Council at the next meeting.

Julie moved and it was seconded to approve the new Connections team. The motion passed unanimously.

Robin moved and it was seconded that the Fellowship Team be replaced by the Connections Team. The motion passed unanimously.

Policy on Recognizing UUCS Groups -

Robin will see that the policy is posted.

Lynn moved and it was seconded that we accept this policy as writ. The motion passed unanimously.

Neighbor to Neighbor Training

Using \$1,250 from Contingency Fund for Safer Congregations Committee Training - Neighbor to Neighbor Training for 2 members who are submitting applications.

Lynn and Emma will follow-up on getting the applications and payment submitted.

Janet moved and it was seconded that we use contingency funds for 2 members to attend the Neighbor to Neighbor training. The motion passed unanimously.

Amended vote using contingency funds for ACA Dinner : 1515.43

Robin moved and it was seconded to amend action taken on Monday February 24th to pay for the costs related to the congregational dinner out of Contingency Funds not to exceed the amount of \$1600.00. The motion passed unanimously.

The question was raised as to why so many sets of chafing pans were purchased. It was also suggested that at some point someone determine how many pans are actually needed and then sell the remaining.

The Board acknowledges the success of the congregational dinner.

The finance team will include the costs for this event in a future budget.

The question was raised as to who would run this event in the future (or who “is supposed to” run).

Accepting donation

Joel Woodman Purchased 10 packs of white 90 inch tablecloths purchased for \$125.98.

John moved and it was seconded that the Board accept Joel Woodman's donation of 90-inch white tablecloths valued at \$125.98 under Facilities. The motion passed unanimously.

Amending Personnel Budget Policy

The reasons for this recommended changed were presented.

Robin moved and it was seconded to amend the personnel budget policy to add “The Board recognizes that it may take a period of time to achieve this policy, but is committed to this goal” to the end of the first paragraph of the policy. The motion passed unanimously.

Regular Reports

Social Justice Team Report

Treasurer's Report including Investment Committee

Music Committee Report

RE Report

Facilities Report

Presented by Lynn. She included information about landscaping and chain across the second parking lot (that includes reflectors); working on redoing kitchen floors and getting new stoves, lights that flicker in sanctuary, getting LED lights; just repaired furnace in RE section.

Emma mentioned there have been some signs of minor vandalism and concerns about times when the building is quieter that someone could enter the building unnoticed so there may be times when the building is kept locked.

Other Discussion

It was suggested that we look at changing the bylaws so that we don't have to acknowledge every little donation.

Emma mentioned for donations of items the donor doesn't need to attach a value of the donation. UUUCS could provide them a receipt on which the donor would make note of their own estimated value (like places like Goodwill do).

Robin moved and it was seconded that the Board acknowledge receipt of the regular reports. The motion passed unanimously.

Consent Agenda

February 10th Meeting Minutes

February 24th Special Meeting Minutes

March 1st Special Congregational Meeting Minutes

Steve moved and it was seconded to approve the items on the Consent Agenda. The motion passed unanimously.

Assignments and Upcoming Events

Chalice lighting - Steve

By-laws Committee - we need to have a more organized way to look at our by-laws. The chair would like others to volunteer to help more with this.

It was suggested that we might have an Annual Award Committee to acknowledge a congregant that has given/done a lot for the congregation. We could have a recognition at the annual dinner to "inspire love not envy." Several names were mentioned. Concern was expressed about people who don't get recognition. It was recommended that Connections Team might be the team to take charge of this. We are deferring this to the Connections Team.

Executive Committee is March 18th at 5:30

Retreat is 23rd

Coffee March 29

Extinguish Chalice and Closing Thoughts

Meeting was adjourned at 7:51 pm.