

UUCS Board Meeting Minutes
6/13/2019

The meeting was called to order at 5:34 pm. The chalice was lit and centering thoughts were given.

Visitors

The following people attended the meeting as visitors: Paul Wilson, John and Patti Davenport, Larry Nassat, Jean Collins, Lorna Youngs, Paul Manka, Craig Rowland and newly elected board members Steve Ovens and Jack Tally.

Presentation of investment policy changes

Lorna Youngs presented changes to the UUCS Finance Policies and Procedures. Paul Manka added some additional information. The investment team is proposing to move UUCS investments from an income model to a growth model and invest in socially responsible stocks and bonds that reinvest earnings. The \$150,000 from the investment and memorial funds will be invested with Vanguard. These types of investments have earned an average return of 8%. (see action taken under Board Action)

The finance team also requested that the board approve the treasurer as the organizational representative on the Vanguard account. John Prohodsky, the current treasurer, would be the representative until his term is complete. The subsequent treasurers would be the representative during their terms. (see action taken under Board Action)

Habitat and Hope presentation and request

Paul Wilson from Habitat and Hope presented the current status of their project to build a farmhouse to house 5 single women on the UUCS property across the street in the overflow parking lot. He gave an overview of UUCS's prior work with the homeless issue and the steps his group has taken in their effort to see this project completed. There are still many questions to be answered and the group has made a list of the actions/research still needed. They are requesting that the board and congregation show their intent to lease part of the property across the street to Habitat and Hope when their actions and research are complete. (see action taken under Board Action)

Information Items

Rekeying interior door locks

Because of recent disappearance of items in the RE and music offices and from the renter, Benjamin Boschee reported that the administration has changed/rekeyed most of the interior doors at UUCS. The Facilities team approved these actions and requested funding from the contingency fund. (see action taken under Board Action)

HIV testing

The board had been sent information from a non-profit requesting to educate our congregation on HIV testing and possibly request to use our building as a testing site. Someone from this group will present at the July meeting.

Board orientation

Benjahmin reported on the orientation process and reminded current and new board members that the retreat next Wednesday, June 19, 2019, at 5:30 pm will be the board orientation. It is important that both boards attend.

Housekeeping Items

Thank you notes

Thank you notes were sent to the following people for their help and support at the annual meeting: Cheryl Seleen, Sam and Sandy Hedgepeth, Paul Parmley, Jorge Ramirez, Lorna Youngs and Curtis Walker.

Board action

Investment policies - Janet Stevens moved and it was seconded to approve the changes to Section 3 of the UUCS Finance Policies and Procedures as submitted by the Finance Team. The vote was unanimous for approval.

Organizational representative - Gloria Holland moved and it was seconded that the board approve the treasurer of UUCS, John Prohodsky, as the organizational representative on the UUCS Vanguard account. This representative will always be the treasurer of UUCS. The vote was unanimous for approval.

Habitat and Hope request - John Prohodsky moved and it was seconded that the board hold a special congregational meeting in September, 2019, for the congregation to decide whether or not to commit to the intent to lease a portion of the land across the street to Habitat and Hope and allow them to build transitional housing for 5 women subject to the satisfactory completion of the commitments presented to the board on June 13, 2019. The vote was unanimous for approval.

Congregational administrator - Craig Rowland distributed the revised congregational administrator position description/advertisement information. After some discussion, the board took this action.

Janet Stevens moved and it was seconded to accept the congregation administrator position description with changes to include changing the word required to desired, adding grant writing as a desired skill, making the Strategic Plan reference more general and clarifying budget involvement. The vote was unanimous for approval.

Office assistant

Julie Warncke moved and it was seconded to offer the permanent position of office assistant to Jo Sweeney at the same number of hours and the same hourly wage. The vote was unanimous for approval.

Announcements

Retreat/board orientation - June 19, 2019 at 5:30 pm

Exec Comm - June 26, 2019 at 4:00

Next board meeting - July 11, 2019 at 5:30 (tentatively)