

# UUCS Board Executive Committee Meeting

June 27, 2019

Attending:

Lynn Cardiff  
Benjahmin Boschee  
Robin LaMonte  
John Prohodsky  
Joanne Manson  
Christine Ertl  
Beth Anne Huffine

The meeting was called to order at 5:02 p.m.

The chalice was lit and opening thoughts provided.

Alcohol Policy

Benjahmin provided a draft of the proposed alcohol use policy for UUCS for discussion. **The proposed policy will be on the July Board Action agenda**

Report on a Meeting with the Religious Education Director.

Christine reported that she and Julie Warnke meet with Christi Olsen to address communications concerns. There was a request from the RE Director to attend Board meetings to present and discuss the monthly report to the Board. It was noted that the RE report is a standing item on the Board agenda and that the Board meeting is open to anyone who wishes to attend.

There is a need to formalize the communication between RE and the Kaleidoscope Preschool. The Executive Committee recommended that the RE liaison on the Board formalize the communications process in a Memorandum of Agreement.

There is a need to have regularly scheduled meetings among the Board liaison, the Preschool representative and the Religious Education representative, as per Exhibit A of the Preschool lease agreement. There are concerns that need to be addressed as soon as possible. The Executive Committee recommended that the Board RE Liaison facilitate these meetings.

Another request was that UUCS staff be included on communication from the Board. The Board Secretary should ensure that all staff receive Board agenda packets.

Christine noted that Julie Warnke will be the Board Liaison to Religious Education.

Team Council Policies

There was discussion about the Team Council Policies. The Executive Committee noted some requested revisions. The policies will be reviewed by the Team Council at its next meeting.

Designation of UUCS Organizational Representatives on the Vanguard Brokerage Account

UUCS has moved its investments to a Vanguard Brokerage Account. Vanguard requires official designation of the organizational representatives on the Account.

Lynn moved and it was seconded that the Board of the Unitarian Universalist Congregation of Salem Oregon appoint the Treasurer, John Prohodsky, as the organizational representative on the UUCS Vanguard Brokerage Account, and appoint the Chair of the Investment Management Committee, Paul Manka, as the co-representative. The organizational

co-representative will always be the chair of the Investment Management Committee. The vote was unanimous. **This item will be on the Consent Agenda for full Board ratification.**

#### Facilities Team

There was discussion about the need for a Facilities Team Chair. A potential chair has been identified but has not yet agreed to take the position.

#### UUCS Signs

There was discussion about the signs on UUCS property. Concerns include compliance with Marion County sign ordinances. Benjahmin will ask the Communications Team to resend the signage information that was previously submitted to the Board. Benjahmin will also research County regulations governing signage and provide a copy of these regulations for Board review. The Board will also review the contractual obligation that UUCS has with Kaleidoscope about signage. The Board will review this issue at a retreat or executive committee meeting.

The meeting was adjourned at 6:25 p.m.

#### July Board Meeting Agenda Items

##### Action Items

- Approve the Alcohol Policy
- Appoint Sara Pickett as Chair of the Worship Team effective August 1
- Social Justice Policy

##### Information Items

- HIV Alliance Presentation

##### Housekeeping

- Thank you cards - Housekeeping
- Designating Board Liaison