

January 10, 2018

UUCS Board of Directors Meeting

Attending:

Lynn Cardiff
Robin LaMonte
Benjahmin Boschee
John Prohodsky
Joanne Manson
Julie Warncke
Gloria Holland
Janet Stevens
Christine Ertl
Rick Davis (Ex Officio)

Staff:

Samantha Scales

The meeting was called to order at 5:35 p.m.

Chalice Lighting & Centering Thoughts:

The chalice was lit and centering thoughts were provided.

Visitors:

The scheduled visitor did not attend. In his absence, Rick discussed the concept of forming an Accessibility Team which he has been working on with Ben Cavaletto. The Team would address congregational accessibility issues (hearing assisted devices, signing, transportation needs, special needs children, etc.). The Board discussed coordinating accessibility issues with Lifelines Lay Ministry.

Housekeeping

Joanne addressed the issue of a facility and site assessment for UUCS. There was discussion about setting a priority, and that facilities should request this. Joanne will develop a description of a plan and the expected outcomes.

Board Action

Policy - Worship Team. There was discussion about the commingling of policies and procedures. There was also discussion about wording, such as mentioning the reverend by name. Benjahmin will review the policy description that was distributed in the Policy on Policies adopted by the Board and determine if it clarifies the difference between policy and procedure. If not, he will clarify the difference and distribute the Policy on Policies to the teams. Gloria will review the comments with the Worship Team.

John moved and it was seconded to return the Worship Team policy with directions to separate the policy from the procedures. The vote was unanimous.

Policy - Compassionate Mind Sangha. The proposed policies commingle policy and procedures. As noted above, Benjahmin will provide consultation on policies and procedures.

John moved and it was seconded to return compassionate Mind Sangha policy with directions to separate the policy from the procedures . The vote was unanimous.

Board Budget Priorities will be developed at the February Board retreat on February 20. The Board will also schedule a meeting with the Budget Team during or at the end of the budget development process. The Board wants information on the “stretch” budget requests. Some of the budget issues identified were:

1. Site and facility assessment and plan
2. Organizational staffing review - Lynn will contact the Pacific Northwest Region about assistance with a staffing review and will also involve the Human Resources Committee in the staffing review.

Information Items

Board Reports – There was discussion about the need for a reporting structure for Teams to report to the Board. The Executive Committee had an extensive discussion about how to improve communication between the Board and Teams, and had recommended a reporting structure. There was a discussion about who should report and when. Sam discussed a draft report template and there was discussion about the content. Sam will provide the report template at the February Board retreat. The reporting structure and report template will be added to the February retreat agenda.

The Board discussed the need for policies and procedures regarding the formation of new teams, so that the Board has timely information on their formation. There was discussion about how to develop the policies and procedures. Rick and Benjahmin agreed to work on this and will include Joanne via email.

Board retreat on the Strategic Plan - the initial focus has been on the Covenant of Good Relations. The committee on the Ministry is working on this. There is a survey on line. The retreat will focus on how the Plan will be implemented and the role of the Board in overseeing implementation. Benjahmin will lead the discussion. Benjahmin asked each Board member who is a Team liaison to focus on the part of the Strategic Plan that relates to specific Team activities.

There is a new resource center and book store which is staffed by Benjahmin.

Consent Agenda

January 10, 2018

December Minutes - The December Board minutes were approved

Benjahmin moved and it was seconded to approve the items on the consent agenda. The vote was unanimous.

Regular Reports

Treasurer Report - No issues to report. However, there is concern that, lacking a fundraising chairperson, fundraising goals may not be met.

Vice Chair/Team Council Report - Joanne is working on the minutes from the Sunday meeting and will provide the minutes to the Board. The Team reports are sent electronically. There was discussion about whether some information from the reports should be sent to the Board. The Board requested that the Team Council chair provide a summary of these reports. Team Council meetings will be scheduled quarterly on March 3 and June 2.

Social Justice Report - the report is included in the Board packet.

Minister Report - Rick reported the death of Jerry Bray and Stan Selene. Rick requested that Board members help with attendance at the appreciation dinner by calling people who had not responded to the dinner invitation.

Benjahmin moved and it was seconded to acknowledge receipt of the Regular Reports. The vote was unanimous.

Assignments and Upcoming Events:

The Board Retreat is January 16

The Board is responsible for coffee service on January 27

Executive Committee will meet on January 30

The next Board meeting is on February 14

Julie is responsible for the chalice lighting and opening/closing thoughts in February

The meeting was adjourned at 7:28 p.m.