

UUCS Board of Directors Meeting

Attending:

Lynn Cardiff
Robin LaMonte
Benjahmin Boschee
John Prohodsky
Joanne Manson
Julie Warncke
Gloria Holland
Cherryl Ramirez
Rick Davis (Ex Officio)

Staff:

Samantha Scales

The meeting was called to order at 5:31 p.m.

Chalice Lighting & Centering Thoughts:

The chalice was lit and centering thoughts were provided.

Visitors:

Ashley Acers presented a report on the activities of the Kaleidoscope Preschool. She presented the Reggio Emilio philosophy that governs the education process. The school is growing and is full for the 2019 school year. It has 5 children pre-enrolled for the 2020 school year. She discussed the various programs that the students are involved with, including involvement with children from the homeless families in the Salem Interfaith Hospitality Network and gardening projects.

Ashley discussed a proposal to expand the school by 10 children and to add 1st through 3rd grade to the school. The size of the school is currently constrained by the portion of UUCS that is being rented. The school needs to be relicensed in December. She needs to know by November if the Board approves expanding the rental area for the expansion of her program. The expansion issue will be addressed at the retreat.

Housekeeping

Joel Martin made a presentation on the work the Committee on the Ministry is doing to update the Covenant of Good Relations. The Committee drafted a survey to help simplify the covenant, based on the priorities of the congregation. He asked the Board to take the survey and get it back to him before Tuesday (9/18) which is when the next meeting occurs. Board members will put the survey response in his choir box, which is box 30. The Committee is also suggesting changing the Covenant name to Covenant of Respectful Relations.

Board Action

Board Covenant – The Covenant was distributed with the Board agenda. The date on the Covenant is incorrect, and should be revised to 2018-19. A date field should be added, so that the adoption date is recorded. Robin will make the updates and distribute the final version to the Board.

Janet moved and it was seconded to approve the Board Covenant. The vote was unanimous.

Consent Agenda

Custodian Position – The Executive Committee reviewed and approved an edited version of the Custodian position description. However, a final version of the position description was not available for Board review. The Board approved the decision of the Executive Committee, and the final version of the Custodian position description will be distributed to the Board when the revisions are received from the Committee on Human Resources.

The August Board meeting minutes were approved.

John moved and it was seconded to approve the items on the Consent Agenda. The vote was unanimous.

Regular Reports

Treasurer - There was a discussion about the percent of the fiscal year elapsed versus planned expenditures. There was discussion about the process to move administrative fund transfer activities for UUCS investments from Wells Fargo to Pioneer Trust Bank. The Board discussed the benefits of using a local credit union versus using a commercial bank. The Board requested that the Chair ask the Finance Team to research the use of a commercial bank, Pioneer Trust, versus a local credit union. It was noted that Pioneer Trust Bank has been a partner with UUCS on loans and other bank issues for a number of years, and that some UUCS members may have a preference for using that bank.

Vice Chair/Team Council - next meeting scheduled for the 27th of September. Policy updates and an opportunity fair are on the agenda.

There was discussion about how to update policies. The sanctuary policy, which was approved by the Board in August, will be put into the format and sent to Robin and Benjahmin.

September 13, 2018

Minister Report - There was discussion about the meeting on developing the Generosity Team vision. This issue will be on the retreat agenda on 9/19. There is still a need to get a chair for the Generosity Team.

Social Justice - The report was distributed with the Board packet.

Joanne moved and it was seconded to acknowledge receipt of the regular reports. The vote was unanimous.

Special Reports

Report from the Strategic Planning Steering Committee. Benjahmin reported that a draft will be distributed this week.

Janet moved and it was seconded to acknowledge receipt of the verbal Special Report. The vote was unanimous.

New Business:

A person has offered to pay for 12 hours a week for an office assistant. There was discussion about the appropriate way for the Board to deal with this type of offer. Is this a grant or a temporary hire? The Board discussed a need for a thorough staffing review, and whether this is the most urgent personnel issue for funding. The Board agreed that there is a need for office assistance. The Board determined that the Committee on Human Resources and the Finance Team should review the process and policies for this type of offer. This will be a future retreat issue.

Questions were raised about the new Youth Advisor - James Snowcarp. There was discussion about the problem UUUCS is having in attracting and retaining youth involvement, especially with the teen and preteen age group. The Board would like information on his approach to youth involvement. The Board requested that Christi make a presentation in October on the plans for a youth program.

Assignments and Upcoming Events:

Welcome Table - New plan is to have the hosts do the welcome table.

Because the Chair and several Board members will be absent, there will be no Executive Committee meeting on 9/27.

The Secretary will be absent for the October 11 Board meeting. The Chair will designate an acting Secretary to prepare the agenda, distribute the Board packet and prepare the minutes.

September 13, 2018

The Board has coffee service responsibility on:

10/28

1/27

May annual meeting

Chalice Lighting and centering thoughts for October - Gloria

The chalice was extinguished and closing thoughts provided.

The meeting was adjourned at 7:45