

UUCS Board Executive Committee Meeting

January 24, 2018

Attending:

Joanne Manson
Lynn Cardiff
John Prohodsky
Joel Woodman
Rick Davis (Ex Officio)
Monica Jacobson-Tennessee (Ex Officio)
Samantha Scales (Staff)

The meeting was called to order at 4:00

Joel asked about the Board Retreat that focused on an overview of UUCS finances that was held on January 22. Lynn updated him on the presentation.

Parking Lot Security - This issue was referred from the Board meeting. John noted that break-ins have happened a couple of times in the past few years. Sam also noted that the shed has been broken into a number of times. John suggested UUCS post some "no trespassing" and "private property" signs to enhance our ability to prosecute. The facilities team will be requested to obtain the signs. There was discussion about having security cameras or lights. Lynn asked if there are there any volunteers who would like to pursue this issue. No additional action was recommended.

Joel had asked about the landscape plan. Angela is working on the plan and will put it on the annual meeting agenda. Angela is working on a budget for the landscape plan. This information will be given to the Budget Committee when it is developed.

Lynn noted that she was in discussion with members of the Strategic Planning Team, which may also submit a budget request for leadership development expenses.

Regional Assembly - The last day for early bird registration is 1/31. Sending staff would cost about \$950, less the cost for the minister, which will be paid out of the minister's professional development fund. Rick is checking to see if Aimee and Christi are interested in attending. There was discussion about members who UUCS could send, as part of leadership development. Several names were suggested: Sharon Pierson, Sara Shatto, Michael Pollard, Sarah Rohrs, Laura Christian (worship team), Sara Pickett, Craig Rowland, and Marie Danek. The Executive Committee suggested wording for the invitation: "The board sees you as an emerging leader and would like to offer you a full or partial scholarship to the Regional Assembly." There was discussion about announcing the Regional Assembly in the Newsletter. Sam will send an email to the Newsletter publisher asking that this information be published. There was discussion about inviting congregational members to contribute to a scholarship fund to send people to the Assembly. Sam will suggest that the Newsletter article state that if people are interested in helping to fund the scholarship, they can contribute to this fund. John

will check with Lorna about receiving donations into a scholarship fund. Rick and Lynn will work on the invitation to the recommended people and will then contact them.

Custodial Services – Lynn and Joel reported on the bids received. There was discussion about the services needed and the number of hours per week that UUCS needs. The Board had specified 10 hours a week for the balance of the fiscal year. That may not be sufficient to provide the level of service required, but the number of hours is limited by the amount of funds that are budgeted. There was discussion about the need for someone in UUCS to monitor janitorial services to ensure that the contracted services are provided. Joel and Lynn will decide who to make the offer to. For now the offer is limited to 10 hours per week, but the Executive Committee can recommend that the Board approve more hours and the related budget expense if necessary. Lynn will report to the Board. **Add to Consent agenda.**

Staff/Board Covenant – Sam will research and find out if staff is interested. After discussion it was decided that this issue will be tabled and covered in July as a part of the new Board training. **Add to Consent agenda.**

Board Covenant – There was discussion of the issue of enforcement. Currently no real mechanism is in place to act if the covenant is violated. Monica explained how UUCS resolves conflict. There are programs like Restorative Justice or Neighbor to Neighbor which provide restorative services for broken relationships. Rick met with the Safer Congregations Committee and the Committee on the Ministry, and discussed having a church-wide meeting on updating the Covenant of Good Relationships and developing a restorative justice program. It's been 15 years since the Covenant of Good Relationships was written. It was agreed that the Safer Congregations Committee and the Committee on the Ministry should pursue this and report to the Board at a later date.

The Executive Committee checked to see if Board members have submitted recommendations to Lynn for new people for the pledge committee. The Board recommended that these be sent to Lynn to compile and forward to Rick. Robin will send reminder to the Board that these recommendations should be sent to Lynn. She will include this reminder when she sends out the draft Minutes and the Executive Committee Minutes. **This reminder will be added to the Board agenda under Housekeeping**

There was discussion about getting information from the Teams to the Board. It was decided that Joanne, as Team Council Chair, will collect and summarize Team actions in her report to the Board. At their next meeting, Lynn will remind Team Council to provide Joanne with a summary report for the Board.

The meeting was adjourned