

UUCS Committee on Human Resources

Information and Purpose Statement

What is our mission?

Our mission is to support a shared ministry environment that provides a fun, respectful, efficient and effective work culture in keeping with the UUCS covenant of Good Relations and UUA principles.

What is our purpose?

Our primary purpose is to recruit and retain a highly qualified, diverse and talented work force that supports the UUCS mission.

Who are we?

The Committee on Human Resources (CHR) is a volunteer group of individuals with diverse professional backgrounds that have come together to provide a variety of Human Resource Management services to the UUCS Congregation.

What do we do?

We

- Assist UUCS Leadership with strategic planning for growth and organizational development.
- Develop, establish and document UUCS positions. Work in partnership with Budget Committee, staff and UUCS leadership to identify and establish fair compensation and benefits for UUCS employees.
- Develop and use recruiting tools to build appropriate applicant pools: screen, select and recommend appointment of perspective employees. Provide research and recommendations for contracting services.
- Develop, maintain and update as needed human resources policies, procedures and the UUCS Employee Handbook; research employment law, fair labor practices, etc. and provide guidance and counsel to UUCS leadership and employees as needed to ensure compliance.
- Provide training and advice to UUCS leadership and employees to ensure a positive and productive work environment that complies with State and Federal labor laws and UUCS human resources policies.
- Provide guidance and counsel to UUCS employees and volunteers on a variety of subjects related to ensuring a safe and productive work environment.

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