

UUCS Board of Directors Meeting

Attending:

Lynn Cardiff
Benjahmin Boschee
Gloria Holland
Robin LaMonte
Joel Woodman
Richard Davis (Ex Officio)
Monica Jacobson (Ex Officio)

Staff - Samantha Scales

Chalice Lighting & Centering Thoughts

At 6:15 the chair called the meeting to order.

The chalice was lit and centering thoughts were provided.

Visitors - There were no visitors

Housekeeping:

There was discussion about realigning the order of Board-related meetings, so that the retreats and Executive Committee meetings precede the Board meeting. There is an Executive Committee meeting on October 25 at 4 p.m. The next Board meeting is on November 9 at 6 p.m. There was discussion about the need to have Board agenda items available to Board members earlier. This month, the agenda was sent out on the day of the meeting. The Board agreed that the Secretary should send out the draft agenda after the Executive Committee meeting. If there is no retreat preceding the Board meetings, and there are issues that require discussion, the Secretary could send members information on those issues to discuss on-line. Because of the holidays and other conflicts, there will not be a retreat in December. The Board will determine at the January Board meeting if a retreat is needed. The Secretary won't be available for the November 27 Executive Committee meeting and the Chair will appoint someone to take and publish the minutes from that meeting.

Robin asked about the process for getting approval to bring an animal to church. She would be bringing her therapy dog for kids to read to in Religious Education on November 5. This issue was moved to the consent agenda.

The Board is responsible for coffee service on Sunday, October 22.

The Board is responsible for staffing the Welcome Table on November 12 & January 14.

Consent Agenda

September Minutes – there were no changes to the minutes.

Procedure for Communicating Board Decisions – This item is moved to the November meeting.

Procedure for Delegating Board Authority – This item is moved to the November meeting.

New Issues to be added to the consent agenda – The Board authorized Robin to bring her therapy dog for kids to read to in Religious Education on November 5, with the understanding that the dog will stay in the Religious Education area.

Gloria moved and it was seconded to approve the items on the consent agenda.
Unanimous

Regular Reports:

Treasurer's Report – the Treasurer emailed the report. There was discussion of whether UUCS should have a long term investment strategy. Board members indicated that there was a lack of information on UUCS investments and endowments, including policies on use and the amount of money in each account. The Board decided that this issue should be on a retreat agenda. The Board will invite Lorna Youngs, Finance Chair, to present information on the budget structure and investment opportunities, potentially at the January retreat.

Vice Chair/Team Council Report – The Vice Chair was absent, but reported to the Chair on activities by the Team Council.

Minister's Report – The Minister suggested an annual review at a May or June retreat on the status of the UUCS shared ministry. This review is required by UUCS By-Laws. The Minister suggested that the review should occur after the annual meeting.

Landscape Chair Report – The report was sent by email. The Board noted that the report was very thorough. There was discussion of developing a long term landscape plan for board and congregational approval.

Facilities Report – The Chair will meet with Diana Bodtker, Nominating Committee chair, on recruiting a Facilities chair. There was discussion of the need for leadership on a number of committees. The Board expressed a hope that the service fair on October 22 would identify newer members who might take on some of these roles. There is also a need for the Nominating Committee to work with the Membership Committee to identify people who might want to help.

Gloria moved and it was seconded to acknowledge receipt of the reports that were received.

Special Reports - none

Unfinished Business - none

New Business: Pledge Drive Process

The Board discussed the pledge drive process. Rick discussed the need to tie the pledge requests to 2018 FY vision for UUCS, and the process the Pledge Drive Committee has used so far in developing a plan. The Board identified several sources of information to be used in developing the vision. This included information provided by Monica on the staffing for growth outcomes, and the work done by Jo Nathan on identifying how UUCS could become an employer of choice. Robin reviewed the SWOT matrix that the Long Term Planning Team developed from congregational surveys. Some ideas were discussed, including setting up a stipend for a volunteer position. There was discussion about where the volunteer would be most needed, including a volunteer to work on youth religious education, an office assistant, and work on further engaging the congregation in the activities of UUCS. Sam noted the need for help in office with goal of having a 20 hour per week office assistant. The Board discussed the need for a Fellowship Team.

The Board asked Rick about the timeline for the Board to identify a FY 2018 vision and to establish goals to achieve that vision based on the outcomes from the pledge drive process. The Board needs to adopt the vision and goals at its November 9 meeting.

The Board discussed some ideas for the focus on a FY 2018 vision:

What we are doing in the world?

What are we doing for our congregation?

The Board suggested that a number of people could be included in a review of a proposed vision, including the Sanctuary Team, Social Justice Team, and Michael Pollard. Cherryl also volunteered to review the draft.

After discussion the Board decided that the Long Term Planning Committee has the information and expertise to provide a draft vision for Board review and approval. The Board requested the Long Term Planning Committee at its 10/25 meeting develop a vision for the purpose of the FY 2018 pledge drive. The vision should speak to UUCS's place in the greater community and how it benefits the congregation. The Committee could come up with some specific goals based on the data available. The Board requested that the vision be send to the Board for action at the November 9 meeting.

October 18, 2017

Assignments for November:

Chalice Lighting and Centering Thoughts –

The chalice was extinguished and closing thoughts were provided.

The meeting adjourned at 8:15.