

Attending:

Lynn Cardiff
Robin LaMonte
John Prohodsky
Joanne Manson
Rick Davis (Ex Officio)
Monica Jacobson (Ex Officio)

Staff:

Samantha Scales

Visitor:

Bob Muir

Bob made a presentation on the Pledge Drive. Following last year's pledge drive, Committee members decided to target the 2018-19 giving request to specific goals. These goals would be tied to program and staffing enhancements, in addition to the ongoing giving goals. Rick and Monica worked last summer on a new pledge drive manual. The concept of goal oriented giving is embedded in the manual. Bob, as a representative of the Pledge Drive Committee, discussed the concept with the Executive Committee and requested that the Executive Committee, acting for the UUCS Board of Directors, send a request for information to three specific church committees: the Committee on the Ministry, the Long Range Planning Committee, and the Human Resources Committee. The request would be for information on preliminary program needs and staffing goals to be provided now, so that these goals are identified before the pledge drive starts. This way, the congregation will know what enhancements are planned as each member determines the level of giving. Bob gave an example of the information being requested: the Committee on the Ministry might say that its enhancements are tied to the input from the congregation's Appreciative Inquiry process. It is important that the congregation knows that its input has been heard and is included in the pledge drive.

The request is for the Executive Committee to ask the three committees to report on the goals each has identified and the costs if known. Later, the Finance Team will need quantitative data.

There was discussion of timelines and the responsibility of the Board. Bob will draft a request to send to the three committees and send it to the Executive Committee for review and approval. The Pledge Drive Committee will then need to send its proposal to the Finance Committee for approval which will then recommend approval to the Board.

Once the draft has been reviewed, the Board will send it out to the committees. The Finance Team should meet before the Board meeting to discuss the process and timeline proposal and to then put it on the agenda for Board approval. The Committees will respond by the timelines to the Pledge Drive Team. There are two timelines. One timeline is for the three committees to submit information to the Pledge Drive Team and another timeline is for committees to submit their budget requests based on the goals established by the teams.

UUCS Board Executive Committee Meeting

September 27, 2017

The Committee discussed retreat agenda items as detailed in the minutes of the August Board meeting:

Team Communication: The Executive Committee suggested that Vickie and Sharon attend the retreat to help with the discussion of this issue.

Staffing for Growth: The Executive Committee suggested that Monica and Sam attend the retreat to discuss the outcomes from the staffing for growth planning session.

Communicating Board Decisions: John will provide a draft policy on how Board decisions get communicated to teams.

Pledge Drive Process: Lynn will discuss the pledge drive process, timelines and request for information.

Delegation of Board authority: John will discuss this issue.

Strategic Planning Terminology: Robin will present information on strategic planning terminology, to help clarify the terms that are being used.

Lynn indicated that the November Board Retreat will be on 11/15. There will be a presentation on the Board Covenant.

The Board went into Executive Session at 5:15.

Adjourn: 5:45