

## UUCS Executive Committee Minutes

Attending:

Lynn Cardiff  
Joel Woodman  
John Prohodsky  
Joanne Manson  
Robin LaMonte

The Executive Committee was called to order at 3 p.m.

The Executive Committee (Committee) discussed the agenda for the August 6, 2017 UUCS Board Retreat.

### Items Referred by the UUCS Board

Church Grounds: There was discussion on the appearance of church grounds. John will update the Board on actions that have been taken to improve the appearance of the church grounds from Cordon Road.

Speaker Phone: There was discussion about the need for a speaker phone so Board members could call in to Board meetings. John will report on the prices and options for installing a speaker phone for Board meetings. The Committee requested that John's report focus on the phones that have the easiest way for Board members to connect.

Child Care and Custodian Positions: There was discussion on the status of these positions. It was not clear if there are current job descriptions, if the positions are funded in the current budget or if the outgoing Board had approved the positions. John will report on the status of these positions.

Related Personnel Issue: There is no current process for new position recommendations to come to the Board for action. The Committee discussed current way that new positions recommendations come to the Board. This current process does not enable the Board to ensure that good hiring practices are being followed or for prioritizing which positions should be created. The Board will need to discuss how these policies will be developed at its retreat. Lynn will lead the discussion.

New Business:

New Agenda Items:

There was discussion on the need to develop and communicate a process to request actions from the Board. Joanne will lead a discussion on the issue.

There was discussion on the need to have a Volunteer Fair. The purpose of the Fair would be twofold: to inform the congregation about the activities of the church and to sign up members for these activities.

Adjourn: The meeting was adjourned at 4:30 p.m.