UUCS Board Meeting
Minutes of Meeting March 9, 2017

Board Members:

Position	Name	Term end date	Present
Chair	LJ Frederickson	June 30, 2017	Yes
Vice-Chair	John Prohodsky	June 30, 2017	Yes
Secretary	Paul Parmley	June 30, 2017	Yes
Treasurer	Lorna Youngs	June 30, 2017	Yes
Director #2	Joel Woodman (appointed)	June 30, 2018	Yes
Director #4	Susan Farris-Gosser (elected)	June 30, 2018	No
Director #6	Gloria Holland (appointed)	June 30, 2018	Yes
Director #1	Stephanie Jernstedt (elected)	June 30, 2017	Yes
Director #3	Elenie Smith (elected)	June 30, 2017	Yes
Director #5	JP Batmale (elected)	June 30, 2017	Phone
Past Chair	(LJ Frederickson)	June 30, 2017	N/A

Ex-officio:

Position	Name		Present
Minister	Rick Davis		Yes
Intern Minister	Monica Tennessen Jacobson		Yes

Visitors: Lynn Cardiff

The meeting was called to order by LJ Frederickson at 6:07 p.m.

Chalice Lighting / Centering Thought
Rick D. lit the chalice and provided a centering thought.

Check in (just a sentence or two)
Board members gave a brief update as to their personal lives.

Joel W. asked about Roger Gillette's memorial. Rick D. is taking care of things, and information will be disseminated shortly.

Reschedule board retreat
There was discussion about the topic of the next board retreat. The Strategic Planning Steering Committee is going to handle the strategic plan going forward, so there is no need to discuss the strategic plan at our next retreat. John P. suggested the topic could be how to connect new people quickly to various groups/team/people. Rick D. suggested discussing staffing for growth. Rick will send out a link to a video that discusses staffing for growth. The next board retreat will be April 15th from 10am to 1pm at UUCS, and the newly nominated board members (for next year) are invited to attend and participate. Please bring some food to share.

Vote to accept meeting minutes
(from February 9th meeting)

Lorna Y. moved to accept the meeting minutes from the February 9th board meeting. John P. seconded the motion. All board members voted in favor of approval. The motion was approved.

Welcome Table coverage
(March 12th & March 26th)
Stephanie J. will cover the welcome table for both services on March 26th. Paul P. will help cover the welcome table for both services on March 12th. Elenie S. will also try to help on March 12th. The next and last time the board covers the welcome table this fiscal year will be May 14th.

Vice Chair's updates
(team council)
Team council meeting was held in February and about seven people attended. John P. focused the team council conversation around a new church management software (ChMS), Breeze. Breeze will keep mailing lists, membership records, and volunteer information, among other things. Next month's team council meeting will focus on how to introduce questions to the congregation. LJ asked John what the purpose of team council is, and John's answer was: to share information between teams. Rick D. volunteered to meet with John P. and Joanne M. (Vice Chair nominee) regarding the future of the team council. Lorna Y. added that team council could also become more involved in the budget process, so the various teams can work better together.

Facilities Team updates
(project list, fire alarm, sound system, furnace, HVAC control, loan)
The library is closed for the time being, for mold. The work on the fire alarm system is done. The sound system work is mostly done. The furnaces are mostly functional, except for a rumbling from one of the furnaces. The furnace control system needs updating. The Fellowship Hall floor refinishing is in progress and may be done during spring break. The parking lot lights are being done soon - it is still being decided if all lights will be replaced with LEDs or just the ones that are burnt out.

Treasurer's Report questions
No questions.

Minister's Report questions
Rick D. added that the social Justice team, at Rick's suggestion, are deciding if they want to peruse UUCS being a sanctuary congregation. This is a big decision and step for our congregation. There will be trainings and may be a vote at the annual business meeting. Monica also suggested that we follow up on the small group discussions, by appointing 3 or 4 people to compile the information collected and provide it back to the congregation. Rick suggested using the Committee on The Ministry (COM) as the group to review/discern the small group discussion feedback. The board agreed to Rick's suggestion, and Rick and Monica will work with COM.

Fundraising update
(auction)
JP developed some committees/jobs and started inviting people to help. There are seven different jobs to be filled. The auction is still scheduled for Friday May 12th.

Annual Business Meeting update

(discuss roles and responsibilities)
Paul P. has begun working on organizing the annual business meeting and will be requesting that board members take on the different jobs/responsibilities of the annual business meeting. The Nominating Committee has begun their process of establishing a list of candidates for next year's board, and posting that information in the newsletter.

Strategic Plan update (ongoing)
(need names of strategic plan committee)
The Strategic Planning Steering Committee has been established, consisting of Susan F-G., Mary Gear, Benjahmin Boshee, Sara Shatto, and Ben Nicholson-Nelson. One or two more people may be added to the committee. The committee will take the lead on developing the strategic plan. It was suggested that the committee use feedback from the small group discussions to direct them.

Board liaison updates (ongoing)
Communications: Paul P. reported there has been good feedback on the UUCS this week email, and that Communications is open to feedback on any of their emails. Communications is optimistic about the new ChMS software, Breeze.
RE: Stephanie J. reported that they will begin accepting signups for the Women's Retreat this Sunday.
Personnel/HR: LJ reported the sexual harassment training for staff was done, and they are working on a training for the congregation.
Membership: Joel W. reported the new connection form (fellowship pad) was implemented last week.
Finance: John P. reported that Finance is working on the budget and they have reviewed the team budget requests. The pledge drive is still going and there has been $230k in pledges so far. If the trend holds, the total pledge this year should be approximately $285k, making the total similar to last year.
Facilities: Update given during Facilities Team update.
Social Justice: Update given during Minister's Report.

Other business (ongoing)
John P. suggested that Fellowship vs. Stewardship could be a potential conversation for a board retreat.

John P. also suggested we purchase a Bluetooth speakerphone, and potentially subscribing to Zoom account. LJ authorized the purchase of the speakerphone.

Monica added that she needs to do a focused initiative as a part of her internship, and bring it to the congregation. She feels it will be something around race and possibly the Latino community.

The meeting adjourned at 7:54 p.m.

The next Board meeting will be Thursday, April 13, at 6:00 p.m.

Respectfully submitted by Paul Parmley