

# UUCS Board Meeting

## Minutes of Meeting February 9, 2017

Board Members:

Position	Name	Term end date	Present
Chair	LJ Frederickson	June 30, 2017	Yes
Vice-Chair	John Prohodsky	June 30, 2017	Phone
Secretary	Paul Parmley	June 30, 2017	Yes
Treasurer	Lorna Youngs	June 30, 2017	Yes
Director #2	Joel Woodman (appointed)	June 30, 2018	Yes
Director #4	Susan Farris-Gosser (elected)	June 30, 2018	Phone
Director #6	Gloria Holland (appointed)	June 30, 2018	Yes
Director #1	Stephanie Jernstedt (elected)	June 30, 2017	Yes
Director #3	Elenie Smith (elected)	June 30, 2017	Yes
Director #5	JP Batmale (elected)	June 30, 2017	Yes
Past Chair	(LJ Frederickson)	June 30, 2017	N/A

Ex-officio:

Position	Name		Present
Minister	Rick Davis		Yes
Intern Minister	Monica Tennessen Jacobson		Yes

Visitors:

Samantha Scales

The meeting was called to order by LJ Frederickson at 6:01 p.m.

### **Chalice Lighting / Centering Thought**

LJ read a centering story to welcome us all together again.

### **Check in (just a sentence or two)**

A short check-in was done by each of the board members.

### **Open board position appointment – Joel Woodman**

LJ welcomed Joel to the board meeting. Joel will be filling the vacant Direction #2 position for the remainder of this church year.

### **Vote to accept meeting minutes (from January 12th meeting)**

Lorna Y. moved to accept the meeting minutes from the January 12<sup>th</sup> board meeting. Stephanie J. seconded the motion. All board members voted in favor of approval. The motion was approved.

### **Welcome Table coverage (February 19th)**

Paul P. And JP will cover, other board members will help. The board's next welcome table Sunday to cover will be March 19<sup>th</sup>, 2017.

### **Vice Chair's updates (team council)**

Team Council meetings have generally been status updates. John P. thinks these can be much more productive. Team Council is a great resource. John would like to see the Team Council start providing direction for the congregation and possibly even the board. John will be holding the first Team Council meeting this month.

### **Facilities Team updates (project list, fire alarm, sound system, furnace, HVAC control, loan)**

There is a problem with the fan belts in the Fellowship Hall heating system. John P. has a quote for a new 2-part heating system for the Fellowship Hall that will cost \$10k or less. The Wi-Fi upgrade is on hold because of funding. Parking lot LED bulbs would be a cost-effective solution, when the current parking lot lights need to be replaced. The Fire Alarm people have a way of checking the detectors in the Sanctuary without renting a lift, which should save some money for the fire alarm system. Joel W. asked about how Facilities decides on who to use for repairs, if we get multiple bids. Joel also asked about the Emergency Fund, if it is now depleted. Lorna Y. addressed Joel's question, in that if the remainder of the fire alarm system comes from the emergency fund, that will leave about \$14k in the emergency reserve.

Stephanie J. made a motion that we use the Emergency Funds to pay for the remaining balance of the Fire Alarm installation. JP seconded the motion. The motion passed with a unanimous vote.

We have a bid from RLSM to fix/update the heat controls. Lorna asked if Facilities has approved the RLSM bid. John P. said the RLSM quote is what Facilities thinks would be the best solution. Sam S. asked if we have had additional bids to fix the heating system controls, since the engineer's inspection. John P. said that we are in RLSM district so if we are going to repair our current system we would need to use them. If we want to replace the entire system, the cost would be significant. John will talk with David J. about doing a Request For Proposal to see if we can get quotes on replacing just the control panels with another company.

### **Treasurer's Report questions**

Joel W. asked about the report, since he is new to the team. Lorna Y will send him the latest version and include him on future emails.

### **Minister's Report questions**

Rick and LJ brought up that the new budget could possibly include covering expenses for the Intern Minister, at a minimum of \$2500 per year. It was discussed that some congregations pay their Intern Ministers and UUCS does not.

### **Pledge drive update**

Sam S. is working on mailing a pledge packet to members of the congregation. Rick D. would like to lay the foundation for next year's campaign, because if you are going to ask people to fund something we need to understand what that is way in advance. Rick would like the pledge drive team to continue from year to year. Monica suggested that the Board needs to come up with a task force with people to review responses and to present the feedback and to possibly present a revitalized mission statement. Lorna Y. asked when the pledge drive will be at the point of delivering how much money is raised. Rick said that the last day of the pledge drive is 2/26, and everything that can be done will be done to button things up. Lorna and Valarie need to have a spreadsheet showing everyone's pledges. Joel W. asked if the pledge drive group

needs to be voted on. LJ said she and Rick are working on a process, possibly led by the Past Chair. Rick asked if we can have a plan available by the next board meeting so we can implement the plan. Monica suggested that to do year around stewardship, you would treat it like a covenant group which would start in the summer.

### **Fundraising update (auction)**

JP talked with Mark K. about a date in May for the auction. JP took all the notes from George S. and is building a model for the auction. Joel Martin has agreed to cook for the event. The current proposed date is May 12<sup>th</sup>. LJ asked about advertising to bring in outside people.

### **Safer Congregation Committee update (general update, sexual harassment training)**

Safer Congregation Committee has been work hard to get their policy written. The first training was yesterday and went well, and good feedback was obtained by SCC. Much positive feedback was provided.

### **Strategic Plan update (ongoing) (need names of strategic plan committee)**

No update was provided as Susan F-G. was not available by this time in the meeting.

### **Board liaison updates (ongoing)**

Communications: Paul P. missed the last meeting due to illness, but gave a quick update about activities from the prior month.

RE: Stephanie J. reported that communication between Ashley and RE seems to be going well. LJ has continued to mediate any issues with RE. JP added that there seems to be significant attrition of students from RE for the high school and middle school groups.

Personnel/HR: LJ said the group hasn't been meeting.

Membership: Joel W. said things are going well. Joel W. will be the board liaison for Membership going forward since he does attend those meetings.

Social Justice: Rick said they are going to do a social service audit to get a picture of all UUCS does in the realm of social justice. Many questions are coming in about the current administration also changes in government. There is a new energy around Social Justice which is good.

### **Rental agreement policy update**

LJ is almost done with this. Joel W. asked if an attorney will review the policy. LJ said that was a good idea.

### **Inclement Weather policy update**

LJ asked about how we handle pay for non-salaried people during Inclement Weather. It was suggested that hourly employees can work from home on these days.

Joel W. asked about splinters from the board, in the newsletter. Paul P. said that this is his responsibility and he has neglected to do this for the past few months. Paul will try and do this more regularly.

JP asked how the rental policy will come back to Kaleidoscope, to make sure we fulfill our agreement that we would provide direction by the end of June.

In closing, Rick D. asked the board to remember who we are and what we stand for and to take our light with us into the world.

The meeting adjourned at 7:46 p.m.

The next Board meeting will be Thursday, March 9, at 6:00 p.m.

Respectfully submitted by Paul Parmley