

UUCS Board Meeting

Minutes of Meeting April 26, 2017

Board Members:

Position	Name	Term end date	Present
Chair	LJ Frederickson	June 30, 2017	Yes
Vice-Chair	John Prohodsky	June 30, 2017	Yes
Secretary	Paul Parmley	June 30, 2017	Yes
Treasurer	Lorna Youngs	June 30, 2017	Yes
Director #2	Joel Woodman (appointed)	June 30, 2018	Yes
Director #4	Susan Farris-Gosser (elected)	June 30, 2018	No
Director #6	Gloria Holland (appointed)	June 30, 2018	Yes
Director #1	Stephanie Jernstedt (elected)	June 30, 2017	Yes
Director #3	Elenie Smith (elected)	June 30, 2017	Yes
Director #5	JP Batmale (elected)	June 30, 2017	Yes
Past Chair	(LJ Frederickson)	June 30, 2017	N/A

Ex-officio:

Position	Name		Present
Minister	Rick Davis		Yes
Intern Minister	Monica Tennessen Jacobson		Yes

Visitors: Lynn Cardiff, Barbara Stebbins-Boaz, Bob Muir, Robin LaMonte, Jean Logan, Lisa Marcus, Cheryl Randall, Samantha Scales

The meeting was called to order by LJ Frederickson at 6:00 p.m.

Chalice Lighting / Centering Thought

LJ read an article about leadership and summarized that you must be true to yourself and that “we” can’t be everything to everybody.

Check in (just a sentence or two)

There was a brief check-in by everyone present.

Vote to accept meeting minutes (from March 9th & April 13th meetings)

LJ moved to accept the meeting minutes from the March 9th board meeting. John P. seconded the motion. All board members voted in favor of approval. The motion was approved.

Budget presentation

Lorna again reviewed the budget for the board.

At the last board meeting, the finance committee presented a conservative budget. There was about \$3,000 less money in pledged income. Money was added to rental income and fundraising because of the 10-month lease with Kaleidoscope. Three areas were invested in: 2% salary increase across the board, RE coordinator and additional hours for RE assistants, and facilities which has been at a bare budget. All other groups received similar budgets to the prior year.

At the last board meeting, it was discovered that the \$2,000 health care stipend was left off and needed to be added back. Additionally, the board requested a \$2,500 intern minister's stipend be added to the budget. The budget committee went back and decided to find \$5,000 in the budget to also help fund some of the music committee's operating expenses. The budget committee decided to reduce the 2% pledge buffer to a 1% buffer giving \$2,781 of additional income, added \$2,000 to fundraising which will need to be made up by additional fundraisers, and pulled \$219 from contingency, giving them \$5,000. Of the \$500 added to the music fund, \$300 was added for the annual tuning of both pianos and \$200 was added to pay a substitute pianist at 2 services per year. The new budgeted income and expense is now \$313,695.

Joel W. asked what the estimated amount the 2nd pledge campaign will raise. Lorna Y. could not speak to this as she was not part of the stewardship campaign. John P. said that currently somewhere between \$2,000 and \$4,000 of additional funds have been raised so far. The 2nd pledge income has not been included in the new FY budget.

There was discussion about how long the 2nd pledge campaign will go, and what the goal is. It was stated that the need is \$160,000. Lorna Y. suggested that any overage of income can go to the maintenance reserve fund. It was clarified that anyone pledging money to the maintenance reserve, that money they give will go directly to the maintenance reserve. It became clear that the board needs to make a formal decision about where the additional pledge dollars will go. Lorna suggested to let the finance committee figure out how to track the additional pledge. John, as new treasurer, will take responsibility for the 2nd give pledge to ensure the funds go to the maintenance reserve.

It is the boards intent that the one year 2nd pledge campaign money raised goes directly to the maintenance reserve. The board unanimously agreed with this statement.

Cheryl thanked the budget committee for their effort in the additional funds for the music committee. Samantha asked if another flyer should be made for this coming Sunday. John P. said yes and that it will likely be the next several weeks and we will announce the total additional funds at the Annual Meeting. If the goals are met, we can stop in May, if not, we may continue until July.

It was clarified that the 2nd pledge is an extension of the stewardship campaign, but must be allocated to the maintenance reserve.

Bob, as a member of the Choir, was here because of the troubling news about the Choir budget. He expressed his appreciation for the Board's hard work and for the effort to come up with additional funds for the music committee. Bob provided an alternative method to go about the budget/pledge process, starting the process in the fall. Bob added that he feels that funds raised independently should not be relied upon by the Budget Committee to fund operating needs. Rick D. volunteered, with assistance, to develop a blueprint that starts earlier, for the Annual Pledge. Jean L. expressed that we have already asked the congregation what they want, in this year's pledge drive, and that we should use that information to drive the budget. Jean added that she feels until the staff are adequately paid, we have no business putting any money outside the building.

John P. moved to recommend the budget as presented by Lorna to be voted on at the congregational meeting. JP seconded the motion. There was discussion regarding the

childcare position, that it should be evaluated versus the other needed positions. LJ offered an amendment to the motion, that we move the money for the childcare position to contingency so the new board has time to evaluate the needs of the congregation. After more discussion, the amendment was accepted. All board members voted in favor of approval. The motion was approved.

**Annual Business Meeting update
(event coordinators, status updates)**

Skipped due to length of agenda.

Rental agreement policy update

Skipped due to length of agenda.

Inclement Weather policy update

Skipped due to length of agenda.

Audio/Video policy presentation/vote

Skipped due to length of agenda.

Other business (ongoing)

There was some discussion about the Sanctuary Congregation resolution. It was suggested that we invite people from the Sanctuary Congregation committee to the May board meeting to discuss the board questions particularly about the financial impact of this resolution.

Lorna Y. was informed that the upright piano in RE is falling apart. Amy has located a new piano that would be free, except for the moving costs. Lorna made a motion to allocation \$200 of the contingency to move the new piano into the RE space. The motion was seconded by LJ. Joel asked if the old piano would be removed. The motion was amended by John P. to allocate another \$125 from contingency to tune piano when it arrives. The amendment was accepted by Lorna. The motion was called to a vote. All board members voted in favor of approval. The motion was approved.

Lorna Y mentioned that two or three months ago the board approved up to \$10,000 from the emergency fund for fire alarm and a similar amount from the maintenance reserve to deal with the furnace issues. The largest portion of the furnace issue was about \$5,000 to reprogram the panels and so far, nothing appears to have progressed on that project. John P. added that facilities committee has been working on quotes for this and the project is still active. Lorna asked if we could redirect some of the funds allocated from the maintenance reserve to the new shed purchase. John will go back to the Facility Committee to see if there are funds available for the shed.

The meeting adjourned at 7:58 p.m.

The next Board meeting will be Thursday, May 11, at 6:00 p.m.

Respectfully submitted by Paul Parmley